

LOS ANGELES PIERCE COLLEGE - PETITION TO REPEAT A CLASS

Student's Last Name,	First Name	Phone Number	Today's Date
Student ID Number	Birthdate	Student's Signature	

Use this petition to request one of the following

A. Fourth enrollment in a class you have taken three times and received a grade of D, F, W, No Credit or No Pass each time.

	Course Repeated Name & Number	Semester/Year taken	Grade received
1st Attempt			
2nd Attempt			
3rd Attempt			

OR

B. Enrollment in a class you have taken and received a passing grade. Please explain the extenuating circumstances you feel warrant a repetition in the space provided below. If approved, the new grade will not be included in your grade point average (LACCD Board Rule 6704.30).

The deadline to submit this Petition is TWO (2) WEEKS prior to the beginning of the semester.

Please type your extenuating circumstances in the space below and attach documentation to support them. If you need more space, add more pages as necessary. **You will receive a response by your LACCD email.**

On the first day of the class take the approved copy of this petition to the class, obtain a permission number from the instructor, insert the correct information below and submit it to Admissions and Records.

Course name and Catalog number:	Class Number (formerly Section number):	Permission Number:

-----DO NOT WRITE BELOW THIS LINE-----

ACTION	REMARKS:
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____

By _____ Date _____