



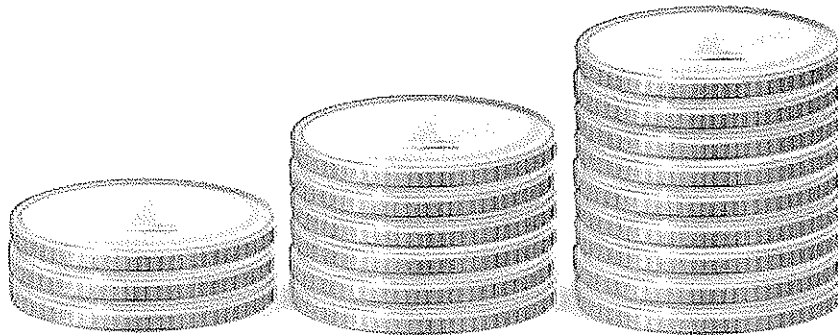
ASO
BUDGET BOOK
FISCAL YEAR 2014-2015

BRUCE ROSKY
ASSOCIATED VICE PRESIDENT

MAY 31, 2014

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
BUDGET BOOK

FISCAL YEAR 2014-2015



BRUCE ROSKY
ASSOCIATED VICE PRESIDENT
MAY 31, 2014

TABLE OF COUNTENTS

<u>Description</u>	<u>Page</u>
Budget Approvals	I
ASO senate Minutes, May 14, 2013	II
Finance Committee Minutes,	IV
Administrative Regulations	VI
Letter re: Purchases through ASO	XVII
Letter to Associated Student Body Community	XVIII
Sample of 2014-2015 Budget Requests	XIX
ASO Budget 2014-2015 Chart of Accounts	XXIII

Budget Requests

ASO Operations

ASO Office Supplies	1
ASO President's Expenses	3
ASO/Club Training in Procurement/Process/Cash management	5
ASO Travel Expenses	7
ASO Advisor Professional Dev./Training Acct	9
ASO Publicity Committee	11
ASO Rules/Lobby Committee	13
ASO Elections Committee	15
ASO Promotional Items	17
ASO Equipment	19
ASO Support Supplies/Equipment/Services/Overhead	21
Food Truck Lease Agreement payments	23
ASO Clerk Salary	25
Parking Lot Lease	27
ASO Advisor Discretionary Expense	29

Awards

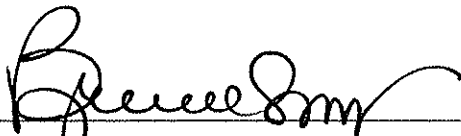
Editor's Choice Awards	31
Eleany Busta Outstanding ASO Service Award	36
ASO Outstanding Student Award	38
ASO Outstanding Teacher Award	40
Anne Gelvoria Memorial Scholarship	42
Michelle Smith Memorial Scholarship	44
ASO President's Award	46

Student Recognition & Award, Computer/Office Technology	48
EOPS Awards Ceremony	50
<u>Banquets</u>	
Staff/Faculty Appreciation Banquet	52
<u>Contingency</u>	
ASO Contingency Reserve	54
<u>Cultural, Artistic & Literary Support</u>	
ASO Social Cultural Committee	56
Pierce College Art Gallery	58
Direction OPEN MIC, Fall 2014	61
Thursday Afternoon Concerts	63
Direction OPEN MIC, Spring 2015	91
Direction Printing	93
Photography Competition and Exhibit	97
Artworld Perspectives	99
<u>Club & Community Support</u>	
ASO Club Days	102
ASO Community Welfare Committee	104
ASO Awareness Fund	106
Philosopher's Cabaret	108
<u>Co-Curricular & Extracurricular Support</u>	
International Student Orientation	111
Icebox Journal	113
Library Weekend Hours During Finals	117
Anthropology Lecture Series	120
Special Services Proposal For Auxillary Aides	122
Geographic Information Systems Lecture series	129
Meet Your Major	131

Financial Aid Awareness	133
International Students – Mentor Program Training Lunch	135
Pierce College Welcome Day	137
Child Development Center	139
University Day/Transfer Day	141
Transfer Student Celebration	143
UCLA/CSUN Day	145

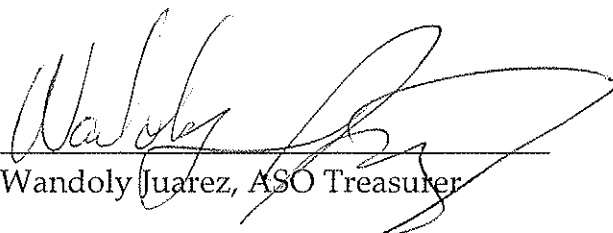
Items Not Funded

AMATYC Student Math League Competition	147
ASO/Bookstore Collaboration-National Student Day Celebration	149
Fitness Center Updates	151
High School Counselor Day	153
High School College Counselor Fall Advisory Forum	155
Kennedy Center American College Theater Festival	158
Makerspace	161
Media Arts Department Guest Lectures Series	163
Media Arts Department Student Orientation	165
Paper Towels For Students In The Chemistry Labs	167
Pierce College Commencement Activities	169
Science Imaging And Astronomy Expo	171
Statway Tutor	173
Vice President of Student Services Discretion Funds	175

Reported and Submitted by 
Bruce Rosky, Associated Vice-President

The budget of the Associated Students of Los Angeles Pierce College 2014-2015 school year, commencing July 1, 2014, was approved by the Finance Committee on May 16, 2014 in the amount of \$131,000.00 and it was tendered for ASO Senate approval on May 20, 2014.

For the Finance Committee:

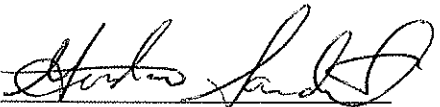
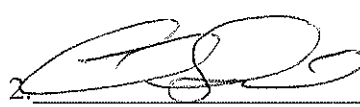

Wandoly Juarez, ASO Treasurer

The budget was approved by the Senate on May 20, 2014 in the amount of \$131,000.00. All appropriated funds shall be used for the purposes stated in the Budget Book, unless otherwise specifically approved, in advance, by the Finance Committee and ASO Senate. The approved A.S.O. Budget was referred to the College President via the ASO Advisor and ASO President on June 2, 2014 for his concurrence.

For the Senate:

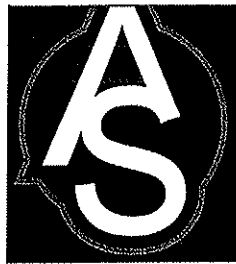
Mariela Valdez, ASO Senate Vice President

Approval of the budget is recommended:

1.  6/2/2014
Gustavo Sandoval, ASO President Date
2.  6/2/14
Curtis Smith, ASO Advisor Date

The budget is approved:

 6/10/2014
Kathleen Burke, President L.A. Pierce College &
Associated Student Organization Trustee Date



Associated Students
Pierce College

SENATE MEETING MINUTES

Tuesday, May 20th, 2014

1:00 P.M. – 2:30 P.M.

LIBRARY LEARNING CROSSROADS, ROOM 5100

Meeting called to order @ 1:14pm

Present: Krishna, Jonathan, James, Benjamin, Eileen, Daniel, Curtis, Krischen, Vanessa, Arthur, Farid, Mcgee, Mariella, Iqra, Shelly, Temple, Willy, Brenda, Sarah, Vail, Jose, Helin, Lakshika, Ayesha, Jonathan, Natalie, Alex, Afastu, Lana, Jose, Valary, Gus, Alex
Absent: Wandoly, Arthur

Approval of Minutes: N/A

Public Requests to Address the Senate (2 minute limit)

- Iqra requested the senate to sign a petition to approve more ASO hours

Discussion Items

1. Book Alternatives: Krishna conducted a survey on minimizing book cost for students.
2. Finance request S14-15 ASO budget request \$131,000 2014-2015: Curtis presented the budget. ASO hasn't funded the commencement ceremony.
3. Finance request s14-20 \$799 for student life table tennis:

Pros

- Active for student life
- Great utilization of space
- Attracts students

Cons

- Expensive look for alternative options
- 4. Finance Request S14-21 \$7500 transfer ASO funds from 7323 to 7006: Gus proposed the funds to be utilized for ASO office upgrade and publicity.

Pros

- More attractive to students

Action Items

1. Finance Request S14-15 for ASO 2014-2015 budget passed unanimously.
2. Finance Request S14-20 for \$799 for student life table tennis: Passed unanimously.
3. Finance Request S14-21 \$7500 transfer of ASO funds from 7323 to 7006: Passed unanimously.

Reports (2 minute limit)

Executive Officers

Krishna: Attend the McKeever and Pam Brown debate

Mariella: Turn in your timesheets.

Gus: Requested a meeting with publicity committee after meeting

Advisor: Need volunteers for commencement, scholarship apps due on Friday.

Departments: None

Committees: SOC: will be hosting open study hall next week. Welfare: Adopt a buddy was a success. Iqra: Prepping for the ASO banquet.

Announcements: None

Adjournment: Meeting was adjourned @ 2:08pm

This meeting is held in accordance with the Brown Act, Robert's Rules of Order, and the policies of Los Angeles Pierce College and the Los Angeles Community College District. Further, the meeting is chaired by the ASO vice-president and is conducted solely at their discretion

ASSOCIATED STUDENTS
LOS ANGELES PIERCE COLLEGE
FINANCE COMMITTEE MEETING

MEETING MINUTES

Date: 5/16/14

The meeting was called to order by the chairperson at: 3:25 PM in the ASO Conference Room.

1. A legal quorum of two students and the Dean of Student Services or designate was present as follows:
 - a. Gustavo Sandoval, ASO President
 - b. Wandoly Juarez, Treasurer
 - c. Sarah Barsky, Member Appointment
 - d. Curtis Smith, ASO Advisor
 - e. Bruce Rosky, Associate Vice-President
2. OPEN FORUM-The public may speak only during open forum. Public comments are limited to 2 (two) minutes/speaker.
3. **FINANCE REQUEST S14-15:** A motion was made by Gustavo Sandoval, seconded by Sarah Barsky and carried 3 yes, 0 no, 0 abst, to open discussion on this item. The committee discussed all ASO Budget requests submitted and determined which requests should be funded and the amount that that they should be funded. A motion was made by Gustavo Sandoval, seconded by Wandoly Juarez and carried 4 yes, 0 no, 0 abst to amend the amount of the 2014/2015 annual budget from \$125,000 to \$131,000. A motion was made by Gustavo Sandoval, seconded by Sarah Barsky and carried 4 yes, 0 no, 0 abst. to approve the amount of \$131,000 as the ASO annual budget for FY 2014/2015.

Vote: aye Sandoval; aye Juárez; aye Barsky; aye Smith

4. **FINANCE REQUEST S14-20:** A motion was made by Gustavo Sandoval, seconded by Curtis Smith, and carries 3 yes, 0 no, 0 abst, to open discussion on this item. The committee wanted to insure that of shipping was included in the cost estimate for this item. This is an internet order for a ping pong table for the ASO student center. A motion was made by Gustavo Sandoval, seconded by Sarah Barsky and carried 3 yes, 0 no, 0 abst, to approve ASO funds from account 7323 to account 7614 in the amount of \$799.99 for Student Life.

Vote: aye Sandoval; absent Juarez; aye Barsky; aye Smith

5. **FINANCE REQUEST S14-21:** A motion was made by Gustavo Sandoval, seconded by Sarah Barsky and carried, 3 yes, 0 no, 0 abst, to open this item for discussion. The committee discussed use of emergency fund balance to fund promotional items for purposes of publicity. Discussion of the most appropriate fund to move these funds to. A motion was

made by Sarah Barsky, seconded by Curtis Smith and carried 3 yes, 0 abst, to approve the transfer of ASO funds from account 7323 Emergency Expenditure to account 7006 ASO Publicity in the amount of \$7,500.

Vote: aye Sandoval; absent Juarez; aye Barsky; aye Smith

6. The meeting adjourned at 9:02 PM.

Submitted by,

Bruce Rosky
Associate Vice President

ADMINISTRATIVE REGULATIONS

Informed financial management is a fundamental responsibility of the elected officers and legislators of the Associated Students of Los Angeles Pierce College. These student representatives are expected to exercise good judgement, selectivity, and reasonable prudence in the use of student funds. Otherwise, the educational experience of all students will be adversely affected through reduced opportunity to participate in social, athletic and other extracurricular activities.

The financial plan or annual budget is the primary tool used to define individual or organizational objectives, to allocate resources, and to control expenditures. The Los Angeles Community College District Administrative Regulations, Division IV, Chapter 13, Index No. E-29, paragraph F, states that the Finance Committee shall submit a budget to the Senate for approval. Therefore, the responsibility for budget formation resides in the Finance Committee. The members of this Committee are: the ASO Treasurer, the ASO President, an ASO Senator appointed by the ASO President, the Dean of Student Services or his designate, and a Faculty Representative appointed by the College President.

The difficult and unpopular task of bringing the numerous liberal requests for funding in to balance with limited resources falls upon the members of the Finance Committee. Consequently, they must be judicious in their selection of programs and funding levels to insure that maximum benefit accrues to the members of the Associated Student Organization. In fact, the future solvency and reputation of the Associated Student Organization rests upon the shoulders of the Finance Committee Members who are individually and collectively responsible for establishing and funding worthwhile programs or projects which assure their organization's future viability. They owe this to their constituents, those who preceded them over the year, those who follow after them, and to their personal integrity.

The Finance Committee members are not the only contributors to the budget. The student Senators are responsible for budget approval. Therefore in arriving at their individual and collective decisions, they must, in good conscience, understand fully the programs proposed for funding and the appropriateness of resources allotted. Anything less than a conscientious review of the budget by a Senator constitutes a betrayal of constituents' trust and indicates a cavalier attitude toward the duties imposed upon elected representatives.

If the student Senators and members of the Finance Committee exercise meticulous accountability on behalf of the Associated Student Organization members, they shall create a budget which is fiscally sound, innovatively diverse and politically unifying. Also, they shall have distinguished themselves in the process.

The basic budget responsibilities of the Associated Student organization are set forth in the Los Angeles Community College District, Administrative Regulations, Index Number E-29 (copy attached). Members of the Finance Committee and Senate should become familiar with these budget management guides and adhere to them in all fiscal undertakings.

LOS ANGELES COMMUNITY COLLEGES OFFICE OF THE CHANCELLOR ADMINISTRATIVE REGULATIONS	INDEX NUMBER: S-2
REFERENCE:	TOPIC: ASO Funds
ISSUE DATE: June 3, 2010	INITIATED BY: Educational Support Services Division
CHANGES: Replaces Administrative Regulations E-24, E-25, E-26, E-27, E-28	DATES OF CHANGES:

1. GENERAL PRINCIPLES

- a. The Associated Student Organization Fund is established to promote the general welfare and morale of the students and shall be a common treasury and expended in such a way as to benefit the current and long-term interest of students.
- b. All public funds associated with the operation of the District, both appropriated and non-appropriated, are the direct responsibility and operate under the supervision of the Board of Trustees.
- c. Stewardship of the Fund rests with the elected representatives of the Associated Student Organization under the trusteeship of the President of the College.
- d. The College President shall be directly responsible for the conduct of the Associated Student Organization financial activities and shall be governed in this exercise by the Rules of the Board of Trustees and Administrative Regulations.
- e. All funds raised or expended in and for the common treasury and general welfare of the Associated Student Organization shall be maintained by the college's Chief Business Officer (or designee), in keeping with all District policies and procedures, in consultation with the ASO Advisor and ASO Treasurer/Financial Officer, under the direction of the College President/or designee.
- f. Management of the Associated Student Organization Fund shall be in accordance with the best business practices, including sound budgetary and accounting procedures subject to the control and regulation of the District fiscal policies.
- g. Representation by members of the Associated Student Organization shall be required in the raising and expending of the Associated Student Organization Fund.
- h. The College President shall have veto power over any action of the Associated Student governing body or the ASO Finance Committee. The College President shall provide a

written explanation for the veto to the ASO President. The College President's decision shall be final.

2. RESPONSIBILITIES OF THE COLLEGE CHIEF BUSINESS OFFICER (OR DESIGNEE)

- a. Act as custodian of the Associated Student Organization Fund, and shall be responsible, under the direction of the College President, for all cash collection of ASO student funds, and for maintaining records as prescribed by the Rules of the Board of Trustees.
- b. Furnish information to the ASO Finance Committee necessary for the preparation of the annual ASO Budget, and prepare related reports as otherwise required. This includes prior year information and estimated income.
- c. Provide the ASO Finance Committee monthly financial reports on revenue (actual and expected) and expenditures.
- d. Inform the ASO Finance Committee of the need, and extent of any required budget adjustments, based upon estimated revenues, which may require adjustments to conform to actual income. A specific timeline shall be provided.
- e. Ensure that all expenditures are in accordance with the approved budget and in compliance with appropriate rules and regulations.
- f. Provide access to books and records of Associated Student Organization activities to the Associated Student President, ASO Advisor and ASO Treasurer/ Financial Officer.
- g. Provide information to the Associated Student President, ASO Advisor and ASO Treasurer/Financial Officer regarding the locations of bank accounts, reserves and the interest earned.
- h. Provide Associated Student President, ASO Advisor and ASO Treasurer/ Financial Officer with quarterly updated information on all accounts.
- e. Requests for this information from other students must be made as public records requests, following District procedures.

LOS ANGELES COMMUNITY COLLEGES OFFICE OF THE CHANCELLOR ADMINISTRATIVE REGULATIONS	INDEX NUMBER: S-3
REFERENCE:	TOPIC: ASO Fund Management
ISSUE DATE: June 3, 2010	INITIATED BY: Educational Support Services Division
CHANGES: Replaces Administrative Regulations E-26, 27, E-28, E-29, E-30, E-31, E-33, E-46	DATES OF CHANGES:

1. RESPONSIBILITIES OF THE FINANCE COMMITTEE

a. Membership

- (1) A Finance Committee shall be established with membership limited to the following:
 - (a) The Treasurer/ Financial Officer of the Associated Student Organization, who shall act as the Chairperson and a voting member of the Finance Committee.
 - (b) President of the Associated Student Organization.
 - (c) One elected member of the governing body of the Associated Student Organization appointed by the President of the Associated Student Organization and approved by a majority of the governing body.
 - (d) The Chief Student Services Officer or ASO Advisor.
 - (e) One faculty member appointed by the President of the College.
 - (f) The Chief Business Officer (or designee), serving as ex-officio member with no vote.
- (2) The Chief Business Officer (or designee) is responsible for ensuring that all actions by the Associated Student Organization Finance Committee are in accordance with Board Rules and District Policies, and is required to report to the College President any potential violations.
- (3) Student members of the Finance Committee must be paid members of the Associated Student Organization.

b. Responsibilities

(I) The ASO Finance Committee shall:

- (a) Plan, approve and submit the initial annual ASO budget, prepared on a line item basis, to the Associated Student Organization governing body for approval.
- (b) Submit the initial approved annual ASO budget to Chief Student Services Officer who shall forward it to the College President for approval.
- (c) Determine the disposition of financial requests, which alter the original fiscal operation plan, such as creation/deletion of accounts, transfer of funds, account augmentation, etc.
- (d) Oversee fiscal accountability of ASO funds.
- (e) Monitor, evaluate and assist the ASO Treasurer/ Financial Officer in the execution of the ASO budget expenditures and record keeping.

2. PROCEDURES

- a. Action taken at any ASO Finance Committee meeting is not considered legal unless there is a quorum of three voting members with a minimum of two students and the Chief Student Services Officer or ASO Advisor.
- b. A minimum of three favorable votes is required for Finance Committee approval on an item, regardless of the number of committee members present.
- c. ASO expenditures from approved budget line items and General Operations Accounts (e.g., supplies, printing and on-going equipment Maintenance agreements) that are \$1,000 or less, while subject to the approval requirements contained in Administrative Regulation S-4, Section 1, do not require Finance Committee approval prior to those expenditures. All other expenditures from approved budget line items and General Operations Accounts, with the exception of specific expenditures previously approved by the Finance Committee and expenditures for travel from an approved budget line for travel, require Finance Committee approval prior to their expenditure. However, all requests pertaining to the alteration of the initial ASO budget must be referred to the Finance Committee before submission to the governing body of the Associated Student Organization for action. Recommendations of the Finance Committee on all requests received must be reported in writing to the governing body.
- d. Actions of the Finance Committee may be overridden or amended by a 2/3 of the ASO governing body, present and voting at the meeting when such actions are reported. Actions overridden or amended shall be referred back to the Finance Committee for further consideration.

- e. The Finance Committee shall consider items overridden by the ASO governing body at its next regularly scheduled meeting. The action on those items must be reported in writing at the next regularly scheduled meeting of the governing body.
- f. Any item overridden once by the governing body, and not approved by the Finance Committee upon its review and reconsideration, may be approved by a vote equal to 2/3 of the full governing body of the ASO, at a subsequent meeting.
- g. Only the Finance Committee shall have the authority to determine the budgetary source or sources of budget line items.

The college president, or designee, as trustees, shall review all proposed Associated Student Organization Fund expenditures and may disallow inappropriate expenditures. If the College President disallows expenditures, the College President shall notify the ASO President in writing.

3. BUDGET

- a. The Associated Student Organization annual budget shall outline and control in detail the entire ASO student financial program for each fiscal year.
- b. Budget Development
 - (1) No later than the Monday of the first week in April, the Chief Business Officer (or designee) shall provide the ASO Finance Committee with a report on the expected revenue, from all sources, for the upcoming school year, and historical data on expenditures.
 - (2) No later than the third week in May, the ASO Finance Committee shall prepare, approve and submit the proposed budget for the upcoming fiscal year, prepared on a line item basis, to the Associated Student Organization governing body for approval.
 - (3) The Associated Student budget for the fiscal year, commencing July 1, shall be completed and approved by the ASO governing body and submitted to the College President through the Chief Student Services Officer no later than June 30.
- c. If the Associated Student Organization fails to enact a budget, the College President is authorized to adopt the immediately preceding fiscal year's budget to ensure continuity of operation.
- d. Until the annual budget is approved, the College President may authorize, in writing, financial actions necessary to fulfill legal contracts and commitments. The Chief Business Officer or designee is not permitted to make any expenditure during that period without written approval of the College President. The Associated Student Organization President, Chief Student Services Officer and ASO Advisor shall be notified in writing within three working days of such action.

- e. Approval of the budget does not eliminate the requirement for an individual authorization for expenditures where authorization is specifically required.
- f. Adjustments to the annual fiscal operation plan must follow the same approval procedure as the original fiscal operation plan.
- g. The Chief Business Officer (or designee) will furnish a prior year balance accounting to the ASO governing body, to the Chief Student Services Officer, and the ASO Advisor by September 1.

4. RESERVES

- a. The Chief Business Officer (or designee) shall provide the ASO Finance Committee with quarterly reports on the status (including interest and expenditures) of all reserves.

- b. Project Reserves

- (1) The Associated Student Organization may, by action of the governing body and with the approval of the College President, set aside funds for a specific future project, which shall be classified as a Project Reserve.
- (2) All established Project Reserves must be reviewed annually by the Chief Business Officer or designee and recommend any adjustments to the Finance Committee, which shall make recommendations to the governing body and the College President for approval.
- (3) Project Reserves may be established from current operating funds, gifts, or by segregation of available surplus. Interest earned by such funds may be credited to the project reserves earning it. Establishment of, addition to, or reduction of a Project Reserve must be approved by a 2/3 vote of the Associated Student Organization and the College President.
- (4) The College President has the authority to cancel Project Reserves as deemed necessary to assure that the Associated Student Organization Fund activities are conducted in a prudent and responsible manner.

- c. Working Capital Reserve

Working Capital Reserves must be established for scholarships or other identified needs.

- d. Contingency Reserves

- (1) The Associated Student Organization may, by action of the governing body and with the approval of the College President, set aside funds for contingencies.

- (2) Contingency Reserves shall be reviewed annually by the Chief Business Officer or designee and adjustments recommended to the Finance Committee, which shall make recommendations to the governing body and the College President for approval.

5. ASO FUND-NET WORTH

- a. Profit or loss on ASO financial operations shall be closed/posted to Associated Student Organization net worth and is available for subsequent budgeting, except when a deficit balance exists in net worth. Net worth consists of the difference between assets (what is owned) and liabilities (what is owed); the net worth of the Associated Student Organization is divided into two parts.

- (1) Reserves, which earmark a portion of the ASO equity for inventory investment, future specific projects, and unknown contingencies.

- (2) Surplus, which is the portion of the ASO equity available for use.

6. PROFITS FROM ASO ACTIVITIES

- a. Profits from Associated Student Organization activities are Associated Student Organization funds, and may not be credited to trust accounts, or later diverted to accounts of special groups, or the college general fund.
- b. Sharing of income and expenses from activities co-sponsored by the Associated Student Organization and the District must be agreed to in writing prior to initiation of the activity. This Agreement shall be ratified by the ASO Governing Body and signed by the ASO President and the College President.

7. LOANS

- a. The Associated Student Organization may co-sponsor or loan funds to clubs or other campus groups through written agreement with the Governing Body. Such co-sponsorships or loans must be made through regular procedures involving the recommendation of the Finance Committee and approval of the Governing Body and have the approval of the College President. Procedures for the repayment of the loans and/or agreement to participate in profits must be made in writing prior to any agreement.

8. AUDIT

- a. Associated Student Organization Fund books, financial records and procedures are subject to annual audit. The ASO may also request an external audit, but the cost of that audit will be paid out of ASO funds.

- b. Reports of the audit are submitted to the ASO Advisor, ASO President, the Chief Student Services Officer, the Chief Business Officer, the President of the College, and the Chancellor.
- c. Audit information, except that containing confidential information, shall be released to the Associated Student Organization by the College President or designee.

LOS ANGELES COMMUNITY COLLEGES OFFICE OF THE CHANCELLOR ADMINISTRATIVE REGULATIONS	INDEX NUMBER: S-4
REFERENCE:	TOPIC: Expenditures of Associated Student Body Funds
ISSUE DATE: June 3, 2010	INITIATED BY: Educational Support Services Division
CHANGES: Replaces Administrative Regulations E-48, E-49, E-52, E-53, E-54	DATES OF CHANGES:

I. EXPENDITURES

- a. The College President is designated by the Board of Trustees as trustees of the Associated Study Organization Fund. All funds expended are subject to procedure established by the Associated Student Organization, and are subject to the approval of each of the following three persons prior to any such expenditures:
 - (1) The College President or designee.
 - (2) The academic employee who is designated as the budget signator for the Associated Student Organization.
 - (3) The Associated Student Organization President or his/her designee.
 - (4) These three signatories will verify that established procedures have been followed.
- b. The College President, as trustee of the ASO funds, shall review all proposed Associated Student Organization Fund expenditures and may disallow inappropriate expenditures. If expenditures are disallowed, the College President shall notify the ASO President in writing.
- c. Requests for ASO approved expenditures specifically listed below must be submitted to the College President for approval.
 - Buildings or other structures to be installed on school premises, or fixtures to be installed into existing structures.
 - Equipment, which will be attached to the premises.
 - Contributions to any out-of-college organization.
 - Purchases made from employees of the Los Angeles Community College District.
- d. The College President shall designate two persons in addition to himself/herself and the Chief Business Officer (or designee), who may withdraw funds for expenditures

approved by the ASO Governing Body, from the bank account(s) maintained in the name of the Associated Student Organization.

- The signatures of two persons acting jointly shall be required for all withdrawals.
 - One of the two signatures shall be that of the College Chief Business Officer (or designee) or the president of the college.
- e. Evidence supporting all expenditures must be kept on file, in the college Business Office. Signed receipts, timesheets, invoices or other properly approved documents are acceptable. Cancelled checks do not meet this requirement.
- f. Associated Student Organization Fund shall not be obliged to pay for any expenditures made by a student or District employee, or by any other person prior to appropriate approvals as delineated in this regulation and Administrative Regulation S-3.
- g. Confirming purchase orders covering the prior year's ASO approved purchases shall not be issued by the Chief Business Officer (or designee) without the written approval of the College President.

2. INVESTMENTS

- a. Associated Student funds, including scholarship funds, may be invested only with the written approval of the College President.

3. CONTRACTS

The ASO governing body, College President or designee must approve all ASO contracts in advance. All contracts must be in writing. Contracts are not binding until signed by the College President, Vice President of Administrative Services, the ASO Advisor and the ASO President, and the (other) contracting party.

LOS ANGELES PIERCE COLLEGE
INTER-OFFICE CORRESPONDENCE
Los Angeles Community Colleges

TO: Abe Farkas ✓
College Fiscal Administrator

Date: November 3, 1983

FROM: *HR*
Herbert Ravetch, President

SUBJECT: RESTRICTION ON PURCHASES THROUGH
ASSOCIATED STUDENTS ORGANIZATION (ASO)

This is to provide a new policy augmenting district Administrative Regulation E-48 at Pierce College.

Effective immediately, the college fiscal administrator (CFA) is required to verify a minimum of two responsible bids when the unit cost of an item to be purchased with ASO funds exceeds \$500 or a total purchase exceeds \$2,000. The president and treasurer of the ASO, the CFA, or other appropriate college administrator may at their discretion ask for two bids on any purchase. The ASO Finance Committee may recommend waiving the above requirement on satisfactory demonstration of special circumstances. The president of the college must approve such a recommendation.

Any purchase from ASO funds that makes use of any campus utility or requires campus upkeep or maintenance must be cleared by the building and grounds administrator prior to issuance of a purchase order by the CFA.

HR:WL:cg

cc: William Norlund
William Lewis
Richard Moyer
Robert Meyers
David Agosto
Ann Marie Delman

*we verify. But ASO or purchaser
obtained 2 bids. We don't get
bids ourselves. XVII
xl*

**LOS ANGELES PIERCE COLLEGE
INTER-OFFICE CORRESPONDENCE
Los Angeles Community Colleges**

April 3, 2014

TO: Members of Pierce College
Associated Student Body Community

FROM: Bruce Rosky
Associate Vice-President

**SUBJECT: SUBMISSION OF FISCAL YEAR 2014-2015
NON CLUB A.S.O. BUDGET REQUESTS**

Pierce College Association Student Organization (ASO) has begun the budgeting process for the 2014-2015 Fiscal Year. All College office and organizations may submit a request to the ASO for funds to support special projects. ASO Funds are collected from students in order to offer extracurricular activities that students can benefit from. ASO Budget Request Forms for fiscal year 2014-2015 commencing July 1, 2014 are attached for your use. Please prepare a separate request form for each program, project, event or item. We encourage you to complete this form electronically to take advantage of an embedded drop down menu and then print out for administrator/dean review (read below). These requests must be delivered to the Business Office on or before April 22, 2014 to insure their inclusion in the ASO Finance Committee budget deliberations, so please plan ahead so you can obtain needed reviews.

NEW for the 2014/15 year:

- All Budget Requests must align with the college mission and goals,
- On the Budget Request Form, you will need to identify what College Strategic Goal that your request supports,
- **All requests must be reviewed and signed off by your supervising college administrator/dean prior to submission,**
- Funding requests for activities which occur prior to October 31, 2014, will be reviewed/awarded by the 2013/2014 ASO Finance Committee, before June 30, 2014,
- Requests for events/programs which will occur after October 31, 2014 will be reviewed and acted upon by the 2014/15 ASO Finance Committee,
- **College Clubs requests are not to be submitted at this time and can only be submitted after the club's charter is approved in the 2014/15 academic year.**

In the preparation of the cost breakdown listed on the second page of the 2014-2015 Budget Request Form, please provide precise data for the following, where appropriate:

ASO Budget Request Submission Memo
2014/2015 Fiscal Year

1. Labor: Describe the work to be performed by each proposed employee and give: (1) the beginning and ending assignment dates, (2) the work schedule in days per weeks, and hours per day, (3) the agreed rate of pay (4) total funds required and (5) any other pertinent information. Each of these items should be listed separately.
2. Supplies: Itemize requirements and give: (1) unit of measure (each, gross, box, roll, inch, feet, yard, pound, quart, etc.); (2) quantity expressed in number of units (2 ea., 1 gross, 2 boxes, etc.); (3) unit price or unit cost (\$0.50 per gross, \$5.00 per box, etc.); (4) extension or total cost per item (5 doz. pencils, @ \$1.20 per doz = \$6.00 plus ~~CE~~ % sales or use tax); (5) sales or use tax 8.25 percent – do not overlook this cost, and (6) freight, cartage, postage or other delivery charges.
3. Equipment: List each item and give its price, plus sales or use tax, delivery cost, and installation cost. Also justify the need and indicate whether this is an initial or replacement acquisition. Please note that all equipment purchased using ASO funds is property of Pierce College ASO, regardless of the equipment use.
4. Travel: List each proposed trip involving overnight accommodations and give: (1) the name of each destination or stopover city; (2) hotel accommodations required, number of single and double rooms needed, number of stop-over nights, estimated costs; (3) the estimated number of participants; (4) estimate the cost of local ground transportation at destination of stop-over points (car rental, bus, taxi, private vehicle, etc. and justify need); (5) list public transportation to be used for each leg of the trip (air, bus, train, private vehicles), and estimate the cost thereof; (6) provide other pertinent information, and; (7) it is the current ASO policy not to pay anything toward participants' meals.
5. Mileage: For ASO business trips to destinations or serialize point-of-call within an area defined by a circle, centered on Los Angeles City Hall, with a 100 mile radius; the use of 55 ½ cents per mile is authorized for the trips; estimate total anticipated mileage and cost.
6. Services: List requirement for bands, musicians, accompanists, lectures, shows, banquets, equipment rentals, facilities improvements, etc., and give: (1) the name of activity to be undertaken; (2) justification of need; (3) the date or time schedule for the activity, and (4) the cost of each proposed service. Be sure to provide sufficient time in the schedule of events for the Business Office preparation and negotiation of necessary contracts prior to the commencing of the service. Planning and scheduling of services requires meticulous attention to detailed scheduling and advance preparation.

Since the ASO budget is the comprehensive financial plan for utilization of all ASO revenue available for fiscal year 2014-2015, failure to submit budget requests or deferral of requests for later submission may not be able to be considered due to the non-availability of funds.

ASO Budget Request Submission Memo
2014/2015 Fiscal Year

Therefore, funding requests should be submitted, at this time, for all new and ongoing programs, which require funding.

If you have any questions or would like assistance in preparing the 2014-2015 budget request forms, please contact Curtis Smith (ext. 2538), Abraham Papazian (ext. 4394), or myself (ext. 6543). We look forward to receiving your budget request.

cc: Curtis Smith, ASO Advisor
Eric Peters, VP Student Services
Gustavo Sandoval, ASO President
Kathleen F. Burke, LAPC President
Rolf Schleicher – VP Admin. Services
Wandoly Juarez, ASO Treasurer
Members of ASO Finance Committee

**LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB**

Return to Business Office
By April 22, 2014

Data Summary

Project Name _____

Requestor _____ Telephone _____

Event Date: _____ Event Time: _____ Event Location: _____

How long has the event/project existed: _____ Students Served _____

Funds Required (complete attached detail) \$ _____ Admin./Dean. Review _____

Strategic Goal Alignment (select from drop down menu): Choose an item.

Narrative Justification for funding:

BUDGET REQUEST (Business Office Use)

New _____ Renewal _____

Prior Year Budget _____

Date Rec'd _____ Acct. No. _____

FINANCE COMMITTEE ACTION

Date: _____

Vote: _____ Yes _____ No _____ Abst.

Amount: _____

ASO BUDGET 2014-2015

<u>ACCT. NO.</u>	<u>ACCOUNT TITLES</u>	<u>AMOUNT</u>
ASO OPERATIONS		
7001	ASO Supplies	1,000.00
7002	ASO President's Expenses	500.00
7003	ASO Club Training in Procurement	500.00
7004	ASO Travel Expenses	2,000.00
7005	ASO Advisor Professional dev./Training Acct	1,000.00
7006	ASO Publicity Committee	2,500.00
7007	ASO Rules/Lobby Committee	500.00
7008	ASO Elections Committee	1,500.00
7009	ASO Promotional Items	2,500.00
7013	ASO Equipment	4,000.00
7014	ASO Support Supplies/ Equipment/Services	4,000.00
7015	Food Truck Lease	2,500.00
7016	ASO Clerk Salary	12,000.00
7017	Parking Lot Lease	1,000.00
7022	ASO Advisor Discretionary Expense	<u>500.00</u>
	TOTAL ASO OPERATIONS:	36,000.00

AWARDS

7150	Editor's Choice Awards	200.00
7151	Eleany Busta Outstanding ASO Service Award	850.00
7152	ASO Outstanding Student Award	850.00
7153	ASO Outstanding Teacher Award	550.00
7155	Anne Gelvoria Memorial Scholarship	850.00
7156	Michelle Smith Memorial Scholarship	850.00
7157	ASO President's Award	1,100.00
7158	Student recognition & Awards CAOT	650.00
7159	EOPS Awards Ceremony	<u>1,000.00</u>
	TOTAL AWARDS	6,900.00

BANQUETS

7205	Staff/Faculty Appreciation Banquet	<u>3,000.00</u>
	TOTAL BANQUETS	3,000.00

CONTINGENCY

7323	ASO Contingency Acct	<u>53,150.00</u>
	TOTAL CONTINGENCY ACCT	53,150.00

CULTURAL, ARTISTIC & LITERARY SUPPORT

7600	ASO Social Cultural Committee	4,000.00
7601	Pierce College Art Gallery	2,500.00
7602	Direction OPEN MIC, Fall 2014	200.00
7603	ASO Sponsored Thursday Afternoon Concerts	2,000.00
7604	Direction OPEN MIC, Spring 2015	200.00
7609	Direction Printing	2,000.00
7610	Photography Competition & Exhibit	1,000.00
7621	Art World Perspectives	<u>600.00</u>
	TOTAL CULTURAL, ART, LITERARY SUPPORT:	12,500.00

CLUB AND COMMUNITY SUPPORT

7800	ASO Club Days	4,000.00
7801	ASO Community Welfare Committee	1,000.00
7807	ASO Awareness Fund	3,000.00
7813	Philosopher's Cabaret	<u>600.00</u>
TOTAL CLUB AND COMMUNITY SUPPORT		8,600.00

CO-CURRICULAR AND EXTRACURRICULAR SUPPORT

8002	International Student Orientation	1,000.00
8006	Icebox Journal	1,000.00
8013	Library Weekend hours During Finals	2,000.00
8015	Anthropology Lecture Series	900.00
8016	Special services Proposal For Auxillary Aides	900.00
8020	Geographic Information Systems Lecture Series	400.00
8037	Meet Your Major Day	500.00
8040	Financial Aid Awareness Event	500.00
8041	International Student-Mentor Program Training Lunch	200.00
8052	Pierce College Welcome Day	750.00
8055	Campus Child Development Center	1,000.00
8063	University Day	900.00
8067	transfer Student Celebration	400.00
8068	UCLA/CSUN Day	400.00

TOTAL EXTRACURRICULAR SUPPORT: 10,850.00

1

ASO OPERATIONS

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AWARDS

3

BANQUETS

4

CONTINGENCY

5

**CULTURAL ARTISTICS &
LITERACY SUPPORT**

6

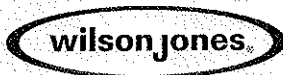
**CLUB & COMMUNITY
SUPPORT**

7

**CO-CURRICULAR &
EXTRACURRICULAR SUPPORT**

8

ITEMS NOT FUNDED



www.wilsonjones.com

ASO OPERATIONS

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Office Supplies

Requestor ASO Telephone 2538

Event Date: _____ Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$2500 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds needed for standard office supplies for the ASO office. Fund to be managed by the ASO treasurer.
Funds needed for office supplies for the ASO office. The ASO treasure will initiate all supply requests and in their absese this responsibility will fall the ASO adviser.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 750.00

Date Rec'd 4/22/14 Acct. No. 7001

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 1,000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO President's Expense

Requestor ASO Telephone 2538

Event Date: _____ Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$250 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds needed for ASO President hospitality expenditures.
New project name will ASP Presidents discrecionally expenses.
Funds needed are to be used by ASO president at their descreSSION.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 250.00

Date Rec'd 4/22/14 Acct. No. 7002

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 500.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO/Club training in procurement/process/cash management

Requestor Pardaman Mann

Telephone 818-710-2863

Event Date: N/A Event Time: N/A Event Location: N/A

How long has the event/project existed: N/A Students Served All

Funds Required (complete attached detail) \$ 1,000 Admin./Dean. Review *Buehler* 4/16/14

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Each year, the new ASO governance and ASO club membership changes. This request will provide funds to create training materials in procurement/cash management for the ASO and Clubs as well as refreshments for the training workshop.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget

Date Rec'd 4/16/14 Acct. No. 7003

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 500.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Refreshments	\$ 500
2	Training materials	\$ 500
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 1,000

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Travel Expenses

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$2000 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Account to fund conference trips and official off-campus ASO business – including airfare, ground transportation, parking fees, hotel, food, mileage reimbursement, and other costs directly related to travel..

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 1,000.00

Date Rec'd 4/22/14 Acct. No. 7004

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 2000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Advisor Professional Development/Training Account

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$2000 Admin./Dean. Review NOT needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

ASO Advisor funds to cover the costs of professional development, membership and training to continue to improve the service to the ASO.

BUDGET REQUEST (Business Office Use)

New Renewal _____

Prior Year Budget _____

Date Rec'd 4/22/14 Acct. No. 7005

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 1,000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Publicity Committee

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$3000 Admin./Dean. Review not needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to cover the expenses of publicizing the ASO and its events, including the purchasing of marketing materials.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 3,000.00

Date Rec'd 4/22/14 Acct. No. 7006

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 2,500.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Rules/Lobby Committee

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$500 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to cover the expense of events coordinated by the shared governance committee.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 500.00

Date Rec'd 4/22/14 Acct. No. 7007

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 500.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Elections Committee

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$1500 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to be used to cover all costs directly related to ASO elections (and any special elections), including poll worker salaries, publicity, ballots, and special election related events.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 1,500.00

Date Rec'd 4/22/14 Acct. No. 7008

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 1,500.00

**LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB**

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Promotional Items

Requestor Curtis Smith Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: New Students Served All

Funds Required (complete attached detail) \$ 2500 Admin./Dean. Review _____

Strategic Goal Alignment (select from drop down menu): Choose an item.

Narrative Justification for funding:

During the budget finance committee meeting it was decided to put 2500 into an account that specifically goes toward promotional items. The original approval was to put \$5000 in publicity committee's account, but at the budgeting meeting it was determined to create separate accounts. The publicity committee is a group of individuals that are responsible for promoting ASO using various medias like posters, printing of signs etc.

The promotional items account would be for the purchase of ASO promotional items to further the knowledge and participation within ASO and its chartered clubs.

BUDGET REQUEST (Business Office Use)

New Renewal _____

Prior Year Budget _____

Date Rec'd 5/16/14 Acct. No. 7009

FINANCE COMMITTEE ACTION

Date: 5.16.14

Vote: 4 Yes _____ No _____ Abst.

Amount: 2500

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Equipment

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$4500 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to be used to purchase and/or repair equipment for the ASO

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 3,000.00

Date Rec'd 4/22/14 Acct. No. 7013

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 4,000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO support supplies/equipment/services/overhead

Requestor Pardaman Mann

Telephone 818-710-2863

Event Date: N/A Event Time: N/A Event Location: N/A

How long has the event/project existed: N/A Students Served All

Funds Required (complete attached detail) \$ 5,000 Admin./Dean. Review *B. Reed*
4/16/14

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

As require to purchase computer software, software licenses, forms, labels, temporary accounting staff, and paper to support the ASO club transactions.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 4,000.00

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/16/14 Acct. No. 7014 Amount: 4,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	ASO checks, requisitions, contract agreements, labels, files, paper, forms, cartridges, mailing supplies	\$ 3,500
2	Office Equipment/replacements	\$ 1,500
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 5,000

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Food Truck Lease

Requestor Pardaman Mann Telephone 818-710-2863

Event Date: N/A Event Time: N/A Event Location: N/A

How long has the event/project existed: N/A Students Served All

Funds Required (complete attached detail) \$ 2,500 Admin./Dean. Review *[Signature]* 4/16/14

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

This request funds the annual lease with Pierce and food truck vendors.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 6,000.00

Date Rec'd 4/16/14 Acct. No. 7015

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 2,500.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Food Truck Vendor Agreement	\$ 2, 500
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 2,500

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Clerk Salary

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$12,000 Admin./Dean. Review Not needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to cover the cost for the salary of the ASO clerk.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 9,000.00

Date Rec'd 4/22/14 Acct. No. 7016

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 12,000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Parking Lot Lease

Requestor Pardaman Mann

Telephone 818-710-2863

Event Date: N/A Event Time: N/A Event Location: N/A

How long has the event/project existed: N/A Students Served All

Funds Required (complete attached detail) \$ 1,000 Admin./Dean. Review *B. Mann*

4/16/14

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

ASO membership provide preferred parking as a benefit. This request would fund the lease of the parking lots to restrict use to ASO members.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 1,000.00

Date Rec'd 4/16/14 Acct. No. 7017

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 1,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Parking Lot Lease	\$ 1,000
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 1,000

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Advisor Hospitality Account

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$500 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

ASO Advisor funds to cover the costs of hospitality items/events.
New project name ASO Advisor descretionary expenses-ASO Advisor funds used at their descretion for ASO/ASO sponsered items/events.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 500.00

Date Rec'd 4/22/14 Acct. No. 7022

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 500.00

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AWARDS

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Editor's Choice Awards

Requestor Dr. Maria Bates/English Dept. Telephone x4174

Event Date: Spring 2015 Event Time: n/a Location: n/a

How long has the event/project existed: 1959 Students Served All Students

Funds Required (complete attached detail) \$200.00 Admin./Dean. Review Jane (4/17/14)

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

Direction Literary Magazine awards four students for outstanding achievement in writing or art. This encourages students by celebrating and recognizing their talents.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 200.00

Date Rec'd 4/17/14 Acct. No. 7150

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 200.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	4 students, \$50 each	\$200.00
		\$
	TOTAL ASO REQUEST	TOTAL: \$200.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

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LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Eleany Busta Outstanding ASO Service Award

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: 6 years Students Served NA

Funds Required (complete attached detail) \$850.00 Admin./Dean. Review Not needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

This award is to honor Eleany Busta, a former ASO officer. The qualifications for the award, to be given out at the graduation brunch, are as follows: at least one year of service in the ASO as either officer or senator; must have served as an ASO rep on one non-ASO committee (such as PCC or SAC), or have represented students on a lobby effort. Award is \$750.00 and a trophy not to exceed \$100.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 850.00

Date Rec'd 4/22/14 Acct. No. 7151

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 850.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Outstanding Student Award

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: 6 years Students Served NA

Funds Required (complete attached detail) \$850.00 Admin./Dean. Review Not needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

This award recognizes an outstanding student that has excelled in academics as well as campus and community service. Potential recipients must be nominated by a faculty or staff member. Applicants will be judged by the ASO scholarship committee. Qualifications: 3.5 minimum GPA and a declared major. Award is \$750.00 and a trophy not to exceed \$100.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 850.00

Date Rec'd 4/22/14 Acct. No. 7152

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 850.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Outstanding Teacher Award

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: 6 years Students Served NA

Funds Required (complete attached detail) \$550.00 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

This award recognizes an outstanding teacher that has excelled in campus service. Applicants will be judged by the ASO scholarship committee. Award is \$500.00 and a trophy not to exceed \$50.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 550.00

Date Rec'd 4/22/14 Acct. No. 7153

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 550.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Anne Gelvoria Memorial Scholarship

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: 13 years Students Served NA

Funds Required (complete attached detail) \$850.00 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

This award is in memory of Anne Gelvoria, a former ASO Senator. Qualifications: 2.5 GPA, active in campus and community service, paid ASO member, graduating or transferring. Applicants will be judged by the ASO scholarship committee. Prize is \$750 and a trophy no to exceed \$100.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 850.00

Date Rec'd 4/22/14 Acct. No. 7155

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 850.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$850

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Michelle Smith Memorial Scholarship

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: 12 years Students Served NA

Funds Required (complete attached detail) \$850.00 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

This award is in memory of Michelle Smith, a former honor student at Pierce College. Qualifications: 3.5 GPA, active in campus and community service, paid ASO member, graduating or transferring. Applicants will be judged by the ASO scholarship committee. Prize is \$750 and a trophy no to exceed \$100.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 850.00

Date Rec'd 4/22/14 Acct. No. 7156

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 850.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Presidents Award

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: 12 years Students Served NA

Funds Required (complete attached detail) \$850.00 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

This award is given to an outstanding student, selected by the President of the College. Qualifications: 3.0 GPA, active in campus and community service, paid ASO member, graduating or transferring. Prize is \$750 and a trophy no to exceed \$100.

Stipulations: \$ 1000.00 for award, \$ 100.00 trophy not to exceed \$ 100.00.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 850.00

Date Rec'd 4/22/14 Acct. No. 7157

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 1,100.00

**LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB**

Return to Business Office
By April 22, 2014

Data Summary

Project Name Student Recognition and Awards, Computer Applications and Office Technologies

Requestor Lyn Clark, Chair Telephone 710-4244

Event Date: May 2015 Event Time: 12:45 to 2 p.m. Event Location: Pierce College

How long has the event/project existed: 44 years Students Served 80 to 100: *Students in the CAOT Department benefit from this project/event. Students may earn certificates of achievement in individual CAOT classes and earn awards for exceptional performance. By recognizing students who have earned departmental scholarships, certificates of program completion, and degrees, all students are encouraged to strive for higher academic levels and complete a certification and/or degree program.*

Funds Required (complete attached detail) \$665.80 Admin./Dean. Review *Jan Luis Alvarez* 4/16/14

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

Narrative Justification for funding:

We are grateful to ASO for continuing to support the Computer Applications and Office Technologies Department's Recognition and Awards program over the past several years. In our large awards display case at the entrance to the Business Education Building, ASO is credited for sponsoring this program.

For 2014-2015, we need funds to continue our year-end awards program. Students earning awards are recognized at the CAOT Student Recognition Reception in May. The actual engraved awards are presented at the Awards Brunch on graduation day. We present an engraved award trophy to the following awardees: Graduating CAOT student with the highest grade point average, outstanding word processing student, outstanding Excel student, outstanding graphics for business student, and outstanding computerized accounting student. We present engraved simple marble paperweights to the following awardees: Outstanding beginning CAOT student, most improved CAOT student, and outstanding beginning keyboarding student. We also engrave the names of the annual awardees on perpetual plaques (one plaque for each award category). These plaques are housed in our formal display case. Additionally, for our student lab workers, we present a certificate of recognition in a professional document cover and an engraved everyday pen.

We would like to continue our informal year-end departmental recognition reception begun in 2005, which is open to all students from our department. This event is scheduled in May in the Great Hall. This event encourages all departmental students to strive for excellence and perseverance in program completion.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New _____ Renewal X

Date: 5/16/14

Prior Year Budget \$650

Vote: 4 Yes 0 No 0 Abst.

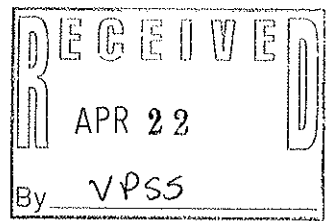
Date Rec'd 4/21/14 Acct. No. 7158

Amount: 650.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Engraved glass trophy for J. Dean Arbogast Award (graduating student with the highest GPA). \$25.20 + \$2.08(tax) = \$27.28	\$ 27.28
4	Engraved acrylic star-shaped paperweight for the following awardees: outstanding word processing student, outstanding Excel student, outstanding graphics for business student, and outstanding computerized accounting student. \$20.50 each x 4 = \$82.00 + \$6.77 (tax) = \$88.77	\$ 88.77
3	Engraved marble paperweight for the following awardees: Outstanding beginning CAOT student, most improved CAOT student, and outstanding beginning keyboarding student. \$8.00 each x 3 = \$24.00 + \$1.98 (tax) = \$25.98	\$ 25.98
8	Engraved everyday pens for recognition of student lab assistants. \$9.90 each x 8 = \$79.20 + \$6.53 (tax) = \$85.73	\$ 85.73
8	Update engraved perpetual award plaque in display case in front of Business Education Building. \$6.00 each x 8 = \$48.00 + \$3.96 (tax) = \$51.96	\$ 51.96
6	Trays of sandwiches from Costco (\$29.99/each) for Student Recognition Reception in May to be held in the Great Hall (open to all students taking a CAOT class). Attendance estimated at 80 to 100 people.	\$179.94
5	Large packages of fresh strawberries from Costco at \$5.99/each	\$ 29.95
3	Large packages of salad at \$1.99/each with large bottle of dressing at \$6.99	\$ 12.96
4	Boxes of packaged chips from Costco (\$12.49/each)	\$ 49.96
6	Trays of cookies from Costco (\$6.99/each)	\$ 41.94
5	Liter size bottles of soda at \$3/each	\$ 15.00
1	Flat of water bottles from Costco	\$ 5.34
1	Set of balloons to decorate Great Hall at \$1 per balloon. \$1 each x 11 = \$11.00 + \$0.99 (tax) = \$11.99	\$ 11.99
1	Set of paper goods for 80 to 100 people (napkins, paper plates, plastic cups, plastic utensils, and paper tablecovers)	\$ 39.00
TOTAL ASO REQUEST		\$665.80

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST - NON CLUB



Return to Business Office
By April 22, 2014

Data Summary

Project Name EOPS Awards Ceremony

Requestor D. Follocco Telephone (818) 710-2944

Event Date: May 2015 Event Time: 10:00 am Event Location: Great Hall

How long has the event/project existed: 13 years Students Served approximately 120
EOPS students

Funds Required (complete attached detail) \$1000 Admin./Dean. Review 

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

Narrative Justification for funding:

Extended Opportunity Programs and Services (EOP&S) is a state-funded program that helps low income and educationally disadvantaged students achieve their educational goals by providing services such as academic and personal counseling, book service, priority registration and tutoring.

Each year, EOP&S honors our high-achieving transfer students and graduates with a special awards ceremony to celebrate their achievements.

Each year we have more students attending the award ceremony. We are requesting \$1000.00 to cover our expenses for food and decorations for the awards ceremony.

BUDGET REQUEST (Business Office Use)

New X Renewal _____

Prior Year Budget _____

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/22/14 Acct. No. 7159

Amount: 1,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Food, decorations, award certificates and medals	\$1000.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$1000.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

BANQUETS

~~Approved~~
**LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB**

Return to Business Office
By April 22, 2014

Data Summary

Project Name: Staff/Faculty Appreciation Banquet
Requestor: Kaycea Campbell Telephone: 818-710-4134

Event Date: TBD Event Time: TBD Event Location: GREAT HALL

How long has the event/project existed: _____ Students Served _____

Funds Required (complete attached detail) ~~\$4,000~~ 3,000 Admin./Dean. Review  4/29/14

Strategic Goal Alignment (select from drop down menu): D.2 Enhance customer service

Narrative Justification for funding:

Every year AGS hosts an Staff and Faculty Appreciation luncheon to honor staff and faculty members. AGS chooses a theme, provides lunch, and allow staff and faculty members to know that students value their effort and time.

There is also a prestigious Golden Apple Award for Faculty members who receive the most votes.

All staff and faculty members look forward to this activity annually.

APR 23

VPSS

BUDGET REQUEST (Business Office Use)

New Renewal _____

Prior Year Budget _____

Date Rec'd 04/29/14 Acct. No. 7205

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 3,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
Catering	Usually a hired catering service is used.	\$3,000
Decorations	Since a theme related decorations and music etc is chosen for that theme.	\$500
Miscellaneous	Related utensils, plates, and other necessary material for this event.	\$500
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$4,000

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

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CONTINGENCY

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Reserve Account (Emergency Expenses)

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$20,000 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to cover unexpected events or projects, as decided by the ASO Finance Committee. Funds should be appropriated according to the rules and regulations set forth by the LACCD.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 37,405.00

Date Rec'd 4/22/14 Acct. No. 7323

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 53,150.00

CULTURAL ARTISTICS & LITERACY SUPPORT

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST - NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Social Cultural Committee

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$5,000 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to cover the expenses for all student life activities as managed by the ASO social-cultural committee (including the ASO end of year banquet).

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 4,000.00

Date Rec'd 4/22/14 Acct. No. 7600

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 4,000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Pierce College Art Gallery Exhibition Programming

Requestor Monika Del Bosque Telephone x. 2262

Event Date: various over school yr Event Time: various Event Location: College Art Gallery

How long has the event/project existed: 1968 Students Served 2000

Funds Required (complete attached detail) \$ **4,000**

Admin./Dean. Review *[Signature]* *[Signature]*
4/22/14

Strategic Goal Alignment:
Gallery programming meets the strategic goals below:

- Increase the long-term persistence rate of students
- Expand productive sustainable community alliances
- Foster Partnerships with business and industry
- D.5 Provide learning centered environment to promote active learning
- Increase student participation in ASO activities
- Enhance opportunities for student involvement in co-curricular and extra-curricular activities to enrich campus life

(select from drop down menu): Choose an item. _____

Narrative Justification for funding:

The Pierce College Art Gallery respectfully requests \$4,000 for the 2014/2015 school year to assist the gallery in continuing to provide Gallery Exhibitions to the campus community. This grant will allow the Pierce College Art Gallery to have five shows throughout the academic year, including the end of the year Annual Student Show. For the coming academic year, the gallery will have a Meet Your Mentor exhibition, allowing students to learn more about their faculty through an exhibition that pairs faculty with works of their aesthetic influences. A regional artist who hails from the Middle East will feature her work that has to do with mapping and community and culminates with an interactive art piece that will be co-created by the students and gallery participants. The gallery will also debut another series of prints from the Department's permanent collection, this time focusing on lithographs by Russian/Israeli artist, Tamir. This will be another student curated exhibition. The exhibition year will end with the Annual Student Show. This exhibition is the culmination of the year for students taking art classes and is the only opportunity students have to exhibit their work on campus in a professional gallery space. Therefore, it is a vital tool that helps students prepare their work for exhibitions in the larger community, and to consider the presentation of their work in the context of public viewing. In addition, the exhibition gives students needed experience for their portfolios and artist resumes.

Since 2010, the exhibition has been juried by an outside guest juror. This grant allows us to pay an "honorarium" to our guest juror. The exposure students' art receives by being juried by an outside judge gives both the selection process and the exhibition a greater importance. ASO funding allows us to award prizes for top selections made by our guest juror, which adds to the importance and relevance of the exhibition, and increases exposure of our students' work to outside jurors and the public. We would like to continue this tradition and offer prizes again in the coming year. With art supplies averaging between \$150-\$250/semester, the prize money assist s students with their costly art supply needs.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 3,000.00

Date Rec'd 4/22/14 Acct. No. 7601

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 2,500.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Reception food and supplies: Meet Your Mentors Cheese, crackers, fruit, cookies. Napkins, plates, spoons, forks.	\$300.00
2.	Installation Materials: Meet Your Mentors. Paint, nails, paper, labels, fabric, wood, vinyl, tools, picture hangers.	\$250.00
3.	Reception food and supplies: Mapping, Ar Zu Cheese, crackers, fruit, cookies, tea, coffee.	\$200.00
4.	Installation supplies: Mapping, Ar Zu Yarn, paper, fabric, paint, photocopying, poster board, foam core, vinyl, labels, paper, paint, nails, labels. Speaker fee: Ar Zu, artist (\$250.00)	\$600.00
5.	Installation supplies: Tamir Dialogues Plexiglass, frames, wood, fabric, paper, foamcore, publicity, labels, tools, paint, vinyl.	\$350.00
6.	Reception supplies: Tamir Dialogues Cheese, crackers, fruit, cookies. Napkins, plates, spoons, forks.	\$300.00
7.	Annual Student Show Installation Award certificate, award folders, award seals, labels, honorarium (\$150 total), cash awards for students (\$625 total), vinyl, paint, nails, screws, picture hangers, tools, wood, shelves.	\$1175.00
8.	Annual Student Show Reception: Cheese, crackers, fruit, cookies, cake, hummus. Napkins, plates, spoons, forks, coffee, tea, lemonade, flowers, cream, sugar.	\$475.00
TOTAL ASO REQUEST		\$ 3650. ⁰⁰

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Direction OPEN MIC, Fall 2014

Requestor Dr. Maria Bates/English Dept. Telephone x4174

Event Date: Nov. 2014 Event Time: Fall Semester Event Location: Great Hall

How long has the event/project existed: 1959 Students Served All Students

Funds Required (complete attached detail) \$195.00 Admin./Dean. Review [Signature]
4/17/14

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

Each Fall, Direction Literary Magazine hosts the "Open Mic," an event that showcases student talent; during this event, students share their creative writing, music, films, dances, etc.

All forums of creative self-expression are welcomed and encouraged within a supportive environment. This event has always been well-attended, with anywhere from 200-350 students in attendance. (Please see RoundUp's on-line articles for verification of student numbers.)

Costco Pizza

BUDGET REQUEST (Business Office Use)

New X Renewal _____

Prior Year Budget _____

Date Rec'd 4/17/14 Acct. No. 7602

FINANCE COMMITTEE ACTION

Date: /5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 200.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	<p>FOOD and BEVERAGES for Students We believe that this event for both students and faculty should have food due to its timing (i.e., lunch time) and in order to make the event special.</p> <p>We are also inviting community artists to the event and would like to offer them refreshments.</p>	<p>PIZZA: \$10.00 each [*18 pizzas]= \$180.00</p> <p>(Source: Little Caesars 7606 Fallbrook Ave, Canoga Park, CA 91304 (818) 346-0022)</p>
		<p>DRINKS: [15 liters]= \$15.00</p>
		<p>\$</p>
	<p>TOTAL ASO REQUEST</p>	<p>TOTAL: \$195.00</p>

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Concerts@Pierce (Thursday Afternoon Concert Series) (7603)

Requestor James Bergman Telephone 818-585-6150

Event Date: Fall 2014/Spring 2014 Event Time: 12:45-2:10 Event Location: Music Building 3400

How long has the event/project existed: More than 30 years. Students Served 150+ per concert. 3,000 per school year,

Funds Required (complete attached detail) \$6,500 Admin./Dean. Review *J. Am. J. M. - a*

Strategic Goal Alignment (select from drop down menu): Choose an item.

Narrative Justification for funding:

The Thursday Afternoon Concert Series, now know as Concerts@Pierce, have been an integral part of the academic life of the entire student population as well as a contributor to the cultural life of the West Valley for well over 30 years. The concerts are well attended by students, faculty and the surrounding community. Concerts@Pierce presents diverse styles of music from differing cultures and ethnic backgrounds, and historical periods. Students of Music and Humanities as well as general college students are invited and encouraged to attend for educational growth and personal enjoyment. In these difficult times these concerts are of particular benefit to our Music Appreciation and History programs by providing excellent performances on campus at no cost to students.

The allocation of ASO funds will bring superior quality performing artists and maintain a high standard of performance at Pierce College. The concerts give the student and opportunity to hear and see music being performed. For many students this will be the first live performance they have attended. The concerts help the student make connections between their music and Humanities studies as well as with the world they live in.

The performers for these concerts are selected from the rich pool of talent that Los Angeles offers. They are chosen not only for their ability to play but also for their ability to speak about their art; to share and inspire. It is imperative for the ASO to continue to fund these concerts. Your continuing support allows us to enjoy the experience of professional live performance at Pierce College.

Fall only, resubmit for Spring 2015

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 4,000.00

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	10 concerts per semester. The average cost of a single performer is \$150. A four piece string quartet or jazz band would \$600. All performers are professional. Each concert is different and the cost varies with the personell.	\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$6,500

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

concerts@pierce

Thursdays 12:45

(doors lock at 1:00)

Music Building room 3400

10/3 The Los Angeles Baroque Players

Anthony Brazier - Baroque flute
Paul Sherman - Baroque oboe
Adriana Zoppo - Baroque violin
Jeffrey Lavner - harpsichord

10/10 Trio - clarinet, viola, piano

Music of Mozart, Bruch, and Brahms

10/17 Dr. Steven P. Niles - pianist

Masterworks of the Romantic Piano - Brahms, Schubert, Chopin, Bartok, Debussy

10/24 Ji Young An - violin

The Four Seasons - Antonio Vivaldi

10/31 Ray-Kallay Duo

Vicki Ray - Keyboards and electronics
Aron Kallay - Keyboards and electronics
Music of Ives, McPhee, Heath, Poppe

11/7 Pierce Student Concert

11/14 Sounds of Persia

Matin Eshaghi - Taar, Daf
Misaq Eshaghi - Tonbal, Kamancheh, Daf

11/21 Jacqueline Marshall- Harp (and guest flutist)

Music of Piazzolla, Hovhannes, Young, Caliendo

11/28 No Concert - Thanksgiving

12/5 Pierce Student Concert

How much: FREE

Performances sponsored by the ASO of Pierce College

THURS 12:45

concerts @ pierce

Misaq Es-haghi - kamancheh, tonbak, daf
Matin Es-haghi - tar, daf

concerts@pierce Spring 2013

- 3/14 Trio da Mar e Sole— Julie Heinen – clarinet, Ruslan Biryukov –cello, Dmitry Rachmanov - piano
- 3/21 Los Angeles Baroque Players
- 3/28 No concert
- 4/4 Spring Break
- 4/11 Wahid – Dimitris Mahlis – oud, Chris Wabich percussion
- 4/18 Christian Nova – voice, Dr. Frank Garvey – piano
- 4/25 Pierce Student Concert
- 5/2 Steven P. Niles - piano
- 5/9 Kanai Matsumoto - piano
- 5/16 Ji Young An - violin
- 5/23 Pierce Student Concert



When: Thursdays 12:45
(doors close at 1:00)
Where: Music Building Room 3400
at Pierce College
How much: FREE

Performance sponsored by the ASO of Pierce College

THURS 12:45

concerts @ PIERCE

WAHID



Thursday concert series features a modern, folk music fusion

Added by Kitty Rodriguez on March 31, 2014.

Saved under Arts and Entertainment, Featured Stories, Music

Tags: cellist, James Lent, piano, Ruslan Biryukov, Thursday Concert

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Links

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A combination of modern and folk music came from the music hall of Pierce College that filled the auditorium up to its last seat at the Thursday concert on March 27.

James Bergman, music adjunct and host, introduced the audience to their guests with a quick welcome.

“Please give an applause to Ruslan Biryukov playing the cello and James Lent playing the piano,” Bergman said. “We’re glad to have them both here with us today at Pierce.”

The duo, Biryukov and Lent, played with great respect and emotion for their instruments and their audience. The duo gave a dynamic performance.

Playing compositions by Alexander Arutiunian, Arif Melikov, David Popper, Fikret Amirov and Niccolo Paganini, the duo showed their diversity as musicians when they played two pieces of Armenian and Azerbaijan folk music. They played with great intensity and effortlessly, feeding off the audience’s astonished reaction to their intricate techniques as musicians.

Biryukov told a brief story about a composition written by David Popper called Tarantella. It was about a beautiful little girl who was bitten by a horrible tarantula and refused to die as she danced her way miraculously back to health. Dance became the antidote that saved her life.

Just before the duo began their piece, Biryukov made a humorous remark to the audience.

“If you ever get bitten by a horrible tarantula don’t dance, call 911.”

While ending on the final piece composed by Niccolo Paganini called “the Moses variations on one string,” Biryukov shared how musicians were so envious of the player that they once cut

three strings from his violin. Eager to humiliate Paganini, they were taken back when he was able to finish his entire recital on one string. Winning over the audience and making those envious of him even more jealous, he went home and wrote the composition.

"A piece for a violin and guitar with separate variations on the theme," Biryukov said.

Lastly, Biryukov shared the differences in his instrument and the violin. He said that a cellist is a little more advanced than a violinist because violinists usually use four fingers and cellists use all five."

"It was amazing," Pierce student Manuel Quezada said. "His passion is different. Some people just perform a piece, but he (Biryukov) performs it with emotion and he adds another element than just performing. I can respect that a million percent. It was great."

Closing the show, Bergman spoke to the audience with insight on how he met Biryukov at a recital and overheard him play.

"He entertained everyone under the sun like he's been showing you. He played violin concertos, bass concertos, trumpet concertos, and he didn't stop playing. I have a lot of respect for a fantastic player and great entertainer," Bergman said.

The Pierce Student Concert is set to play next Thursday, April 3. Admission is free and doors open at 12:45 p.m. in the Music Hall, Room 3400.

Written by Kitty Rodriguez



Comments

PRINT EDITION

Volume 120 Issue 6
April 16, 2014

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Ruslan Biryukov plays his second free concert at Pierce. Photo: Todd Rosenblatt

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RT @AaricaRoberson: The trial for Tyshaun Middleton was given a continuance for March 25, 2013 at 8:30am @roundupnews 2 days ago

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Pick up a copy of the Roundup in stands today! <http://t.co/ZQ3b5ScOof> 2 days ago

Hardly a chair was left empty in the Music Building concert hall as cellist Ruslan Biryukov and pianist James Lent played together officially for the first time for the free afternoon concerts series held Thursdays.

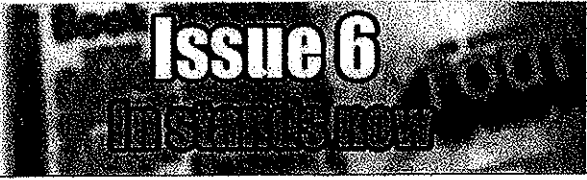
Both have appeared separately at Pierce for the concert series in other semesters, but this is the first time they have played together for this occasion.

Both musicians love coming to Pierce because of the respect the audience at the concerts always show, and both would come to Pierce again.

"I always appreciate the students and enjoy the questions asked," Lent said.

Biryukov and Lent have known each other for 10 years through the University of Southern California and through Lent accompanying Biryukov during various competitions.

Biryukov started playing the cello at the age of 7, when he was forced to switch to a new



Pierce students attend concert by The Varied Trio

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Added by Matt Gottesman on April 19, 2014.

Saved under Arts and Entertainment, Music, Reviews

Tags: college, community college, concert, free concert, Music, music department, musicians, percussion, piano, Pierce College, professors, students, the varied trio, Violin, woodland hills

Links

- Behind the Print
- KPCRadio.com
- Pierce College
- Pierce Media Arts
- The Bull Magazine

Students crammed into an auditorium atop a hill at the Pierce College campus to get their weekly dose of contemporary classical music on Thursday, April 17.

The week's free show featured a four-piece set by The Varied Trio, a group of classical musicians with an atypical sonic palette of violin, piano and percussion.

Before the trio played composer Vicki Ray's "Jugg(ular)ing" to old, crackly footage of juggling acts, pianist Aron Kallay put the group's eccentric style in perspective.

"Have you covered the Baroque era yet? How many composers did you talk about? Two, three?" Kallay asked the audience. "Right? That was 400 years ago ... Well new music, the stuff we're playing right now, hundreds and hundreds and hundreds of composers are vying for your ears."

Adjunct instructor of music, James Bergman, who organizes the concerts, invited students to expand their iTunes libraries.

"There will be kids that totally grooved out on this," Bergman said. "This is first-rate stuff that comes to campus, and it's free."

Kallay, who teaches electroacoustic media and piano at the University of Southern California, explained that today's classical musicians are pioneers of the contemporary soundscape.

"We just get so many different variations of sound, with all the percussion and all the varied techniques I do inside the piano," Kallay said. "Composers really use the whole instrument."

Percussionist Yuri Inoo spent the set negotiating her musical playground, rearranging a stage swallowed in instruments between movements.

The opening piece, "Vanishing Act" by composer Takuma Itoh, was written for the trio. Itoh's website says the nine-minute piece calls for 20 types of percussion instruments including a vibraslap, bass drum, bongos and three small cymbals tuned to different notes.

D'Andre Abrego, 19, said the performance left a lasting impression.

"It was pretty good. Pretty psychedelic," Abrego said. "I'm going to try and get some of their music."

There are five remaining concerts of the semester, one of which will feature Pierce students. They are open to the public and will be in room 3400 of the Music Building Thursdays at



Concert Review: concerts at Pierce incorporate a variety of melodies

Added by Jeffrey Howard on April 7, 2014.

Saved under Arts and Entertainment, Featured Stories, Music, Reviews

Tags: Afternoon Concert Series at Pierce College, arts, Arts & Entertainment, Brahmas. college, concert, Concert series, concerts, entertainment, free thursday concert, LACCD, Music, opinion, Pierce, Pierce College, students, Thursday concerts

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Another Pierce student concert fashioned an amazing show in the musical recital building, with a variety of cover songs and even a few originals cultivated by the school's very own student body on Thursday afternoon, April 3.

Music Adjunct Professor James Bergman hosted the weekly Concerts at Pierce event, with eight different acts performing everything from classic video game melodies played with guitar to excerpts from the play "Les Miserables."

"Performing can be a terrifying, but great experience," Bergman said before the show. "You can do it your whole life and it can still be terrifying."

There was no sign of stage fright at this concert, with all eight student performers delivering their own unique style and talent in each presentation.

Alma Villaescusa, a 21-year-old psychology major, sang an excerpt from the play "The King and I" titled "I Have Dreamed," accompanied by piano player and music adjunct Frank Garvey. In an ardent and intense performance, Villaescusa was able to properly convey the feelings of two lovers of extremely different circumstance.

"It's about a scholar and a servant who are secret lovers," Villaescusa said. "The scholar tries to convince the servant to run away with him, and the servant responds in the song."

Donna Hemans, 56-year-old music major, performed a love song with a more sorrowful tone called "Leavin' on Your Mind," originally written by country artist Patsy Cline.

“I normally sing gospel songs, but this time I wanted to do something different,” Hemans said.

The dramatic piece described the pondering of a lover worried that her companion lost the same connection and attraction that seemed to dissipate in the relationship as time passed.

Bringing the only style from a folk-blues background, Jacob Billings, an 18-year-old undecided major, played his original song “Way to Go.”

“There’s some people I used to know that weren’t who they turned out to be,” Billings said when describing his inspiration for the song.

Billings will also be performing a show on April 25 at the Guitar Merchant, a local instrument, music education and sometimes concert venue located in Canoga Park.

Students Brian Delgado, David Durrani, Bruce Salyer, Ani Khajadourian, and Luis Villalobos also performed.

Their songs included “Bring Him Home” from “Les Miserables” sung by Delgado, original song “Ignite” with vocals and guitar both by Durrani, a scherzo from Alex Tansman’s “Sonatine” played by Salyer via baritone saxophone, original song “Barely Breathing” with vocals and guitar by Khajadourian, and Villalobos performing songs from early Nintendo era games such as “The Legend of Zelda,” “Super Mario,” and “Donkey Kong Country” via guitar.

The Concert at Pierce event will return on April 17 in Room 3400 of the Music Building with “The Varied Trio” featuring violin, piano, and percussion. Doors open at 12:45 p.m.

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Written by Jeffrey Howard

Comments

Source: Jeffrey Howard

PRINT EDITION

Volume 120 Issue 6
April 16, 2014

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1. Ji Young An and Kanae Matsumoto

All three pieces were amazingly performed. I can now say I appreciate the violin more after seeing today's performance.

Overall the concert was extremely entertaining. I was fortunate enough to be able to sit on stage and see the performers up close. Being an aspiring music major, I was definitely motivated to really put in some additional practice time over the weekend in hopes that one day I may be able to perform at that level.

How someone can create that sound by moving their fingers and bow just blows my mind.

Overall, I really enjoyed all three pieces and the perfect song was played at the end. It really sealed the deal.

The concert was great, fun and entertaining. I have never been to a violin concert or listen to a violin being played live, I never knew what I was missing, but I am glad I had the opportunity to experience this kind of music...

Ji Young An at the first concert really blew me away with her violin performance. I actually got to see her perform at UCLA again and was, once again, blown away.

Ji young stood out to me the most, a young talented violinist with so much passion and knowledge for what she loves and enjoys doing, I was attracted to her instantly. She got me interested in the violin instrument of which I had no knowledge existed until I started taking this course.

The first concert was a big joy because we were given the opportunity to sit on the stage and get a close view of the performers. I enjoyed watching Kanae Matsumoto accompany Ji Young An on violin... It was the first concert that really opened me up to classical music.

I had the idea of me sitting in a chair and being bored out of my mind but she proved me wrong with her instrument and her very informative lecture.

5. Mei Chang

Mei Chang blew me away her skills on the violin. Out of all the performers I have seen so far, she was probably the best. All the pieces she played were really complex and I couldn't help but be impressed with the way she played. I could definitely see her passion for the instrument and I really admired that.

My overall concert experience was amazing. I really enjoyed this concert because I learned a lot. I learned that I'm really starting to like the violin and think it's great. I wish I learned to play when I was younger. I also noticed that for some reason I tend to love the pieces by Bach and Handel more than other composers.

...these performers showed a ton of passion for what they do... You can really see how much they love doing what they do. I also really liked how she would explain each piece before she played it instead of just playing...

She seemed like she truly loves music and I would love to see her play again.

This piece (Handel) was my favorite performance of the whole concert. This piece is so joyful, hopeful and fun; I could draw strength from it. It started out slow and dreamy then it became bubbly, upbeat, up tempo and energetic. The violin was played very well; I heard good notes and strings. WOOW! What a beautiful piece of art. I was greatly entertained.

I enjoyed the concert. The last part of the concert made me want to get up and waltz around the stage.

One of the best violin concerts was the one played by Mei Chang when she was accompanied by Twyla Meyer. She was very talented: knew so much about the pieces she played.

3. Brad Dutz

I saw his great talent and love for music.

I really enjoyed the Cuban and Brazilian music. I had no idea there were so many types of drums and so many different ways to play them. To be honest, my overall opinion of drums was that they seemed really easy to play and they all sound pretty much the same. I was definitely wrong.

What really amazed me was when he played the sticks. They're either made from bone or wood. The way he played them was insane! Overall I thought the performance /lecture was great because I got a lot out of it.

The piece he composed called "Thinking about Buying a Chainsaw" was absolutely amazing to me. I would never have assumed you could practically combine cello, oboe, bass clarinet and conga and produce those kind of feelings. It was extremely interesting to see how all those different instruments timbre combined to provide one of the most unique pieces of music I have heard.

It was definitely inspirational to see someone as dedicated to their musical craft as Brad Dutz was. I hope some day I have as through an understanding of my instrument as he does.

I really enjoyed this concert, it was different and cool. You can tell he enjoys it which made things even better.

Brad not only kept us interested in all of the drums, he was also able to inform us a bit about each one at the same time. Even being a drummer, I learned tons of things about how different cultures around the world use percussion. I honestly don't think there was anything I didn't like about this performance; maybe that we didn't have enough time to hear more.

I would have loved for it to be longer, it was so very interesting ...

He must have an amazing amount of coordination to do something like that.

It was a great experience; I've never heard percussion instruments so close and personal. It was a lot more than I expected because I thought it was going to be boring. But Brad got down with those instruments and made the experience interesting the whole time.

Brad Dutz on percussion was simply amazing. I mean instead of everyone going for there bags at the end of the performance, everyone was asking for more.

I especially remembered the Marimbas sound, which was clear and crisp. Percussion sounds made me really excited and jolly during the performances.

Conclusion

From classics composed by greats such as Bach, Handel and Chopin, to more modern pieces played by one man on a piano and multiple percussion pieces at the same time, this semester exposed us to a wide variety of music that really put into perspective what we have been learning in class.

This concert made me realize that no matter how good or bad you are, if you love music and want to pursue it you should.

These concerts were a joy to listen to, and I've come to favor Classical music more than I did before because of the performers and the selection of music that I heard.

These concerts taught me how to really enjoy and appreciate classical, jazz, jazz ensemble and opera music that I never thought I could enjoy like that before... I was able to absorb and engage the music and therefore truly enjoying it, instead of directly from the computer and it made all the difference.

Being exposed to music live gave students a sense of how to go to a concert, learn proper etiquette, experiencing actual musicians that performed different instruments, which allowed students to hear the instruments live because it sounded different coming from a computer speaker.

I loved seeing the live performances. I could not have been able to get such a wide variety of music anywhere else, especially in the amount of time given. I will never forget these performances. I would have to rate the level of skill performed during the year would be 9 out of 10.

It really opened my eyes because I was exposed to so many different instruments.

I can actually now listen to Classical music and not fall asleep.

...Whenever Thursday came around I couldn't wait for the performances. I never expected nothing like this. There was so much variety among all the concerts, each everyone of them was different... I'm going to continue learning about music and go to concerts more often.

I am more of a hands-on learner so it was really nice to be able to actually hear all of the music we got to talk about throughout the semester.

I really liked that the performers would actually talk about their instruments and the pieces they were performing before they actually played them. This gave us an idea of what to look for while they were playing.

I have never taken a music class or experienced a concert until enrolling in this course. It was an educational and joyous journey.

I received first hand experience of how intense yet diverse music can be. Harmonious melodies are meant to engage our thoughts and raise our spirits. Overall this class has inspired me to learn about all types of music regardless of period or genre.

When I was first informed that we needed to attend concert on Thursdays my jaw dropped...I began to tell myself that the concerts were going to be really boring and stuck up people would be performing. However, my mentality changed after the first concert. The first concert left me speechless...some of the performers almost put me to tears with the connection.

Attending the concerts almost made me forget they were for a class in school.

Music is supposed to be pleasant, entertaining, uplifting and above all meaningful. These concerts have somehow managed to fulfill all these things to me; sometimes in a great way and sometimes in a not so great way.

I always thought classical music was really boring and a very typical kind of music, but many performances this semester let me know there were a lot of different kind of classical music depending on certain eras and periods.

During this semester we met a lot of different performers varying from Asian, African-American, and also Hispanic performers. Music surprising has the ability to combine all the different types of people into one and this semester we were able to witness that... I really enjoyed this semester because not only did I get a new understanding and knowledge of music, but because of the fact that music was always there for me to witness, listen and experience.

I loved the fact that our class was about 50% listening to music at concerts. I think it's wonderful that Pierce College has allotted whatever funds are available in order to have weekly concerts at Pierce. Although I liked some concerts and others not so much, they were all a learning experience in their own right. I initially was dreading spending a semester listening to a genre of music in which I had no liking/appreciation for. But this past semester has changed my perspective on music and specifically classical music. I have grown an ear for classical music. I can honestly say I enjoy it rather than despise it.

Our concerts were very dynamic in style, genre and time period but all were relevant and to some extent enjoyable.

6. Gluck Concert

They each have their own personality in music and paired up with songs that were perfect for their voices... I loved the concert. It was one of my favorites. I thought it was going to be boring, but it was so much fun. Each song was sung better than the last one.

I really enjoyed watching their passion for singing opera and hearing them talk about the song and artist before they let the audience hear it. To be honest I really enjoyed the whole concert. There was nothing I didn't like.

After hearing the song "Signore Ascolta", it made me want to experience not only that song but that opera Turandot itself.

My favorite piece was probably all of them. I really loved "les Chemins d'amour" and "Donde lieta".

They were all talented and all the songs were crazy good... I liked the concert. I was surprised to hear such great voices out of such young girls. It was my first time listening to opera singers and it was a good experience. I also liked how they gave a little bit of background information about every piece they sang.

What I really loved about this performance is the fact that like many others, I have never seen an opera performance before. I was also amazed at what sounds were coming out of their mouths; I mean one second they were talking to us normal then the next their voices would almost transform into something words just can't describe. Truly an amazing performance all around.

I think this was my favorite concert so far. The singing and piano playing was amazing as well as their engaging tone with the audience. I think I have begun to appreciate opera more after this concert.

When they started the concert I didn't expect to hear these beautiful voices, it was truly amazing.

The singer had such a strong voice it gave me chills.

I seriously thought this concert was going to be very boring but it was entertaining and informative. They felt very comfortable with themselves and their way of performing. I now see that a good performance cannot be good unless the performers are confident with themselves.

I felt inspired...they were all good pieces and I am a singer ... it was my favorite concert because these girls sang soooo good... It was a great concert and I was glad to be a part of it.

This concert was the best I have ever attended during this semester. I think human's vocal is the best instrument that people can play. Each person has totally different sounds and timbre, so there can be countless instruments in the world.

What was so interesting to me was that all the girls onstage looked like ordinary people if you was to see them you would never suspect that they were opera singers.

Her voice was literally amazing... When she went to the climax, my hair went up... Like this, voice is a special gift from God.

The UCLA opera singers had a grand performance and I would definitely go see an opera because of how much I enjoyed the music and the overall concert.

THURS 12:45

concerts @ pierce

Trio da Mar e Sole

Julia Heinen- clarinet
Ruslan Biryukov- cello
Dmitry Rachmanov- piano

Music of Beethoven and Brahms



When: Thursday March 14th 12:45
(doors close at 1:00)

Where: Music Building
3400
at Pierce College

How much: FREE

Performance sponsored by the ASO of Pierce College



Rick Rose / Roundup

PERFORMANCE: Violinist Ji Young An plays Tchaikovsky's music at Pierce College afternoon concert series on Feb. 24.

Noon concert series kicks off with Paris-trained violinist

ISO sponsors 14 free shows on Thursdays at 12:45 p.m. in the PAB

by [Name] Carrera / Roundup

Former UCLA graduate student violinist, returned to Pierce College for her third performance in the Dowrena Theater this afternoon. Ji Young An performed selections from composers like Johann Sebastian Bach, Canzonetta Anonymous, Allegro vivacissimo by P. I. Tchaikovsky and Allemande Lento Faastro by Eugene Ysaie. An graduated from the Paris Conservatory of Music and Dance, and earned her master's in Violin Performance at UCLA's Perlman School of Music. "I've been playing the violin for approximately seventeen years,"

said An. An also plays the piano and her favorite artist is Jazz musicians Bill Evans. "She is a very talented musician," said Stephanie Repreza, Nursing major. An has performed in many countries such as France, Italy and the United Kingdom. Described as a passionate chamber musician, Young An has studied with Ysaie Quartet, Regis Pasquier, Itamar Golan, and Mihaela Martin. She won UCLA's All Star competition and performed at Poeme in 2010. James Lent, who earned his doctorate in Musical Arts from Yale's school of Music played the

I've been playing the violin for approximately seventeen years.

Ji Young An
Professional violinist

piano that accompanied An's violin performance. Lent is a prizewinner of the National Chopin Piano Competition, the New York Concert Artist Guild Competition, and the Washington International Competition. George Burga, biochemistry major, attended the concert and agreed, "she is a really good musician."

ncarrera.roundupnews@gmail.com

- Concert Dates**
- 3/3 Thomas Harte- double bass
 - 3/10 Virtuoso Music for the violin
 - 3/17 Pierce Student Concert
 - 3/24 Brad Dutz/Chris Wabich
 - 3/31 No Concert
 - 4/7 Arnold Schoenberg
 - 4/14 UCLA Camarades
 - 4/21 SPRING BREAK
 - 4/28 Kanac Matsumoto-piano
 - 5/5 Christian Nova-voice, Francis Garvey- piano
 - 5/12 Ambrose Auburn-violin
 - 5/19 Music of Persia
 - 5/26 Pierce Student Concert

The review is in

Cellist Russian **Byryukov** receives a standing ovation at 'afternoon concert'

Victor Kamoni/ Roundup

The concert series at Pierce College continued Thursday afternoon with an exquisite performance by cellist Ruslan Byryukov accompanied by pianist Maskin Velichen in room 3400 in the music department. The audience gave a rousing applause and screamed for an encore.

Byryukov began playing music at the age of seven. In 1995, at the age of 11 he started performing intentionally as a soloist and chamber musician playing as many as 150 concerts a year.

Velichen is a collaborative pianist, a harpsichordist and a cellist. Byryukov is the director of the "Mikoda" concert series in Los Angeles. He plays popular music with well-known artist such as Steve Wonder.

The concert was upbeat with Byryukov playing brilliantly and his

answer at the end of the performance.

"I talk less to the audience now. People would ask me questions and I would get really animated, sometimes I would talk for two hours," Byryukov said to the audience.

The duo performed Camille Saint-Saens' Cello Concerto No.1 in a minor, Op. 33 (1872) and Pyotr Ilich Tchaikovsky's "Variations on a Rococo Theme", Op. 33 (1877).

Byryukov's explained how the appreciation for this music is still here after many years.

"The music was written with passion about the feelings and emotion's of every day life," Byryukov said.

"The beauty is in you, the beast is in you. Our job is to make life a little better, a little happier for you," Byryukov said.

Jim Bergman is an adjunct professor of music at Pierce. He organized the Concert @ Pierce series, which are performed in the music department.

"The purpose of these concerts is to expose the students to high quality music that they probably haven't been exposed to before," Bergman said.

Bergman explained that a lot of the students think they don't like classical music. "After these concerts I read concert reports. I am reading hundreds of students opinions of what they heard and many of them are not afraid to tell me they didn't like this and didn't like that," Bergman said.

Bergman talked about how students enjoy these concerts.

"A lot of them say they were surprised, they were shocked, they actually enjoyed it, they stayed awake," Bergman said.

Samantha Martinez, 20, is majoring in child development at Pierce. She is taking her first music class this semester and this was her first recital.

"I was pleasantly surprised. This is the first time I came to a concert here and next week I will be glad to come back," Martinez said.

Daiale Anderson, 19, is a business major at Pierce. This is the first time she heard the cello.

"I never heard the cello before, it is very pretty. It goes good with the piano," Anderson said.

Byryukov was asked if he suffered any injuries. He held up his hands, the fingers on one hand were larger. He had worn the fingers down on the hand that grabs the neck of the cello.

"Sometimes I have to play to please the audience no matter how I feel. If I am sick, tired, or sad," Byryukov said.

Byryukov will be a guest on the "Happy Hour" show Oct. 26 from 1 to 2 p.m. on KPCC Radio.com.

The concert series continues next Thursday with violinist Ji Young An. R U Online? For more photos and multimedia visit www.roundupnews.com

vkamoni@roundupnews@gmail.com



Victor Stanhon/Kamoni/ Roundup



MELODIES: Former California Institute of the Arts students Tara Schwab and Michael Kudrka, together forms 'Duo Amanitis, perform at Afternoon Concert Series in room 3400 in the Music Building. Vector Stephen Kamont

An unlikely duo

Concert series continues with flute/guitar collaboration

Shannon Ma
smaaroundupnews@gmail.com

flute and guitar pair, Duo Amanitis, performed for the latest installment of concerts at Pierce with Renaissance and Baroque musical arrangements in the 3400 Music Building.

The duo met in 2006 while attending the California Institute of the Arts and their name is derived from a piece named "Lachrimae Amanitis" which means the lover's tears.

Duo Amanitis began with a piece by a Portuguese artist Hector Villa-Lobos with Tara Schwab on the flute and Michael Kudrka on the guitar. The song, titled "Distribuição de Flores" consisted

of dramatic hanging along the guitar frets, juxtaposed by the ethereal sounds of the flute. Forceful and sudden crescendos followed by soft melodies evoked the feelings as if being taken to a dramatic scene from a Shakespearean play.

To introduce their second movement, Schwab played a typical chromatic scale to give the audience a reference point as to how a typical scale should sound, followed by the unique scale that included extra high-pitched notes and sounds.

"This piece is really unique because the composer uses new scales. There are really no pieces prior to this that asks the flute to do this, so I got to make up the scale for all of these notes," said Schwab.

Maurice Ravel originally composed their final arrangement, "Le Tombeau de Couperin." This elegant

piece partnered a flowing and connected melody between the guitar and flute and sounded as if the music had been written in cursive.

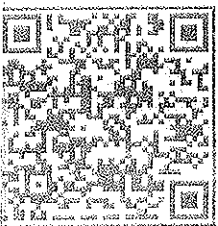
Although music from the Baroque and Renaissance era were originally written for a lute, the predecessor to the guitar, Kudrka chooses to modernize the music by playing it on his handcrafted guitar by local classical guitar maker Greg Brandt.

"I use this guitar for pretty much everything except for when I play renaissance, then I'll use a lute," said Kudrka.

Those looking to break away from what's typically heard on the radio today will find these classic sounds as a refreshing break that will challenge and surprise the ears.

technique," said student Alvaro Camarero. Zu after the concert, "It inspires you that that can be you if you keep on playing and never give up."

RU Online? For multimedia from the concert visit www.theroundupnews.com or use your smart phone to download a free QR code reader application and scan the box below.



Electric keyboard duo shines

Jeffrey Howard
Roundup Reporter

Pianists Vicki Ray and Aron Kallay played a classical piece by Charles Ives and two newly composed works that are tailor-suited to their dual-electronic keyboard style on Oct. 31 for the weekly free Thursday concerts at Pierce College.

Known for reinventing the classical genre for the modern age, the Ray-Kallay Duo uses electronics and alternate tuning systems to produce a range of sounds that cannot normally be played in a conventional manner.

Before the concert, Kallay said why the use of electronics helps the duo perform compositions with numerous octaves and pitch shifts.

"The thing with classical music is it's different in every region," Kallay said. "We use keyboards in order to play various tones. Part of what we try to do is explore the different tuning."

Opening with "Three-Quarter

Tone Pieces" by American classical composer Charles Ives, the duo performed a piece on keyboards that was originally intended for two quarter-tone pianos.

Before beginning, Ray told the audience that this piece was chosen for a specific reason.

"This piece is a staple of the genre's modern era. Charles Ives was one of the first to use unorthodox tuning," Ray said.

Their second piece was one of their newly acquired compositions from a composer named Jason F. Heath, who just so happened to attend the concert.

"I'm really excited to provide

a piece for Aron and Vicki. I've admired them for some time now," Heath said. "This is the first time I will hear my composition live."

Heath's "Water Clock Music Box" accents the Ray-Kallay Duo's style of expanding tones with electronics, composed to resemble two grandfather clocks ticking at different pitches and speeds unintentionally creating an off-tempo melody.

The other newly-acquired piece "All Sense of Proportion" by composer Bill Alves was modeled after a translated statement that Plato made regarding how theorists search for meaning through their ears, twisting strings on pegs to find the truth.

Alves' interpretation of Plato's statement is played throughout his composition, constantly "twisting" harmonics and intonation.

The next free Thursday concert at Pierce is scheduled for Nov. 11, and is the first of two Pierce Student Concerts that will showcase students' musical talents for an open audience.

FREE SHOW

Pierce Student Concert

Music Building 3400

Thursday, Nov. 7 at
12:45 p.m.



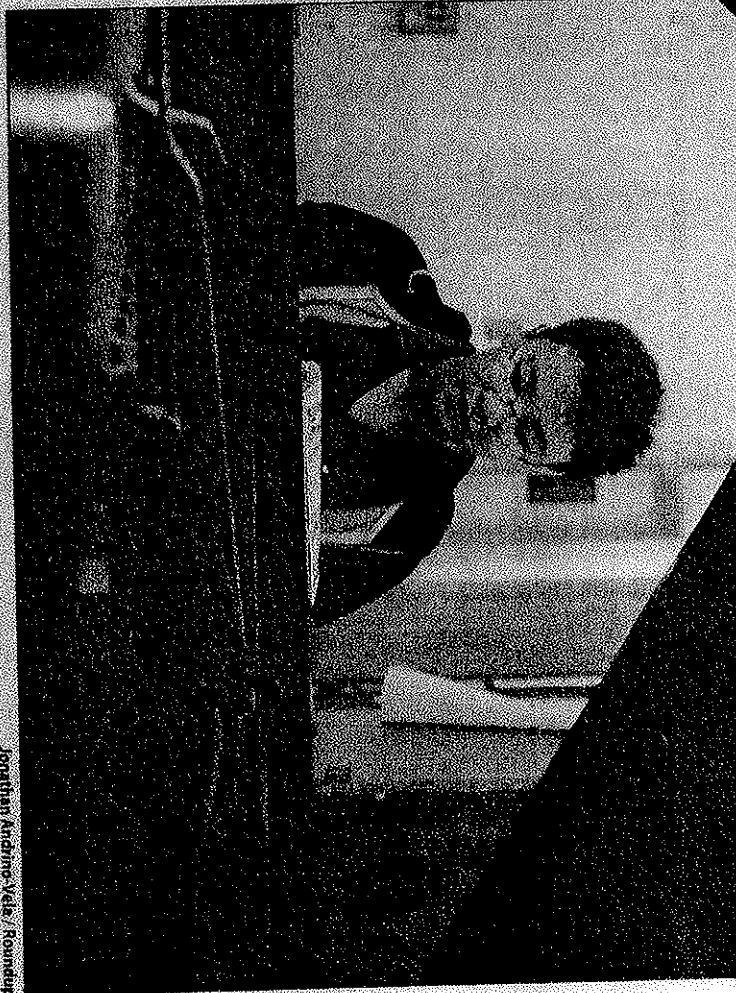
KEYBOARDS: The Ray-Kallay duo, consisting of pianists Vicki Ray and Aron Kallay, performed in Music 3400 on Oct. 31 for the free Thursday afternoon concert series at Pierce College.

Jonathan Andrino / Roundup

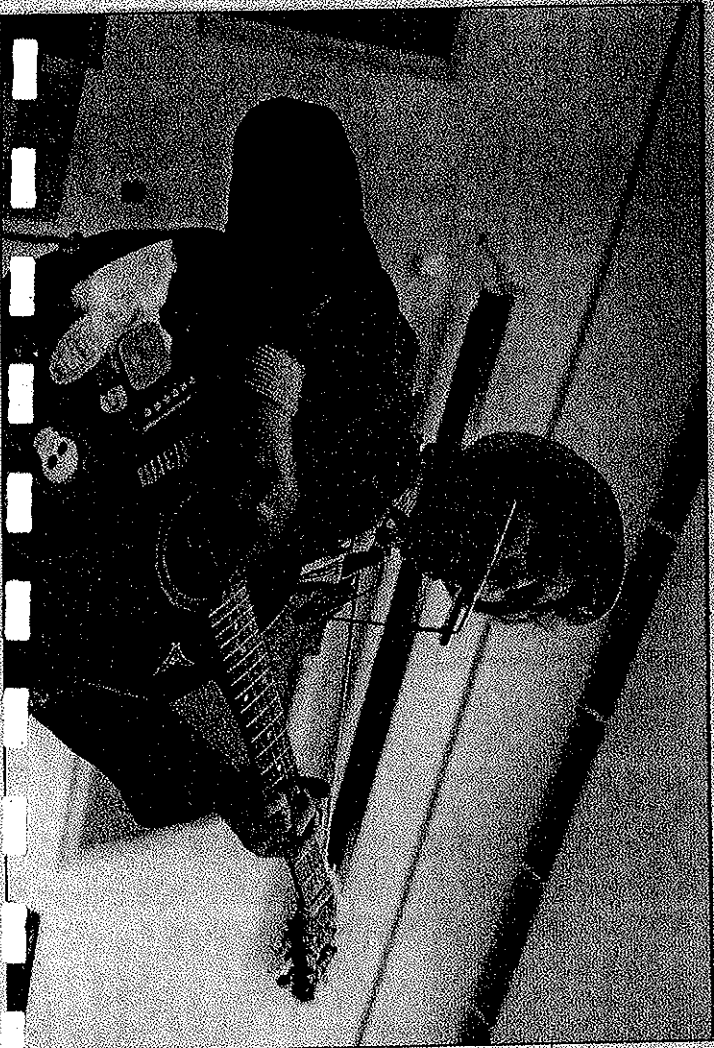
MUSIC for the SOUL

Thursday concerts at Pierce offer an opportunity for students and professional musicians to showcase their musical talents. The latest event was hosted on Nov. 7 in the Music building, room 3400. Students serenaded the crowd with sounds of strings being strummed and soothing songs of soul. Musicians used pianos, guitars, and flutes to provide another successful event for students. This was the first concert entirely performed by students this semester, as guests are usually invited to contribute. The next free Thursday concert will be on Dec. 5 at 12:45 p.m. in Music building, room 3400.

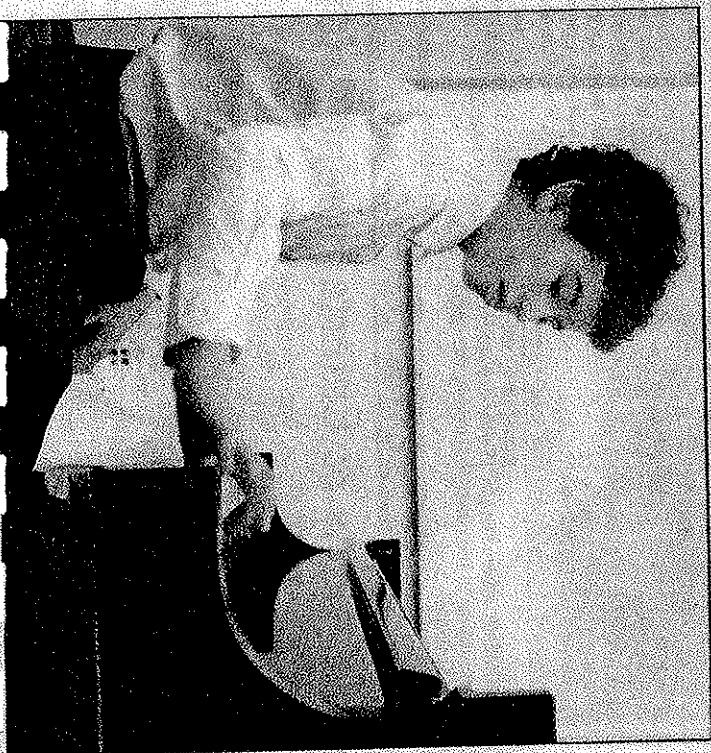
Story by: Tracy Wright / Roundup



FRAMED: Pierce College student Reynaldi Baharja showcases his talent during the first student concert of the semester. Jonathan Andino-Vela / Roundup



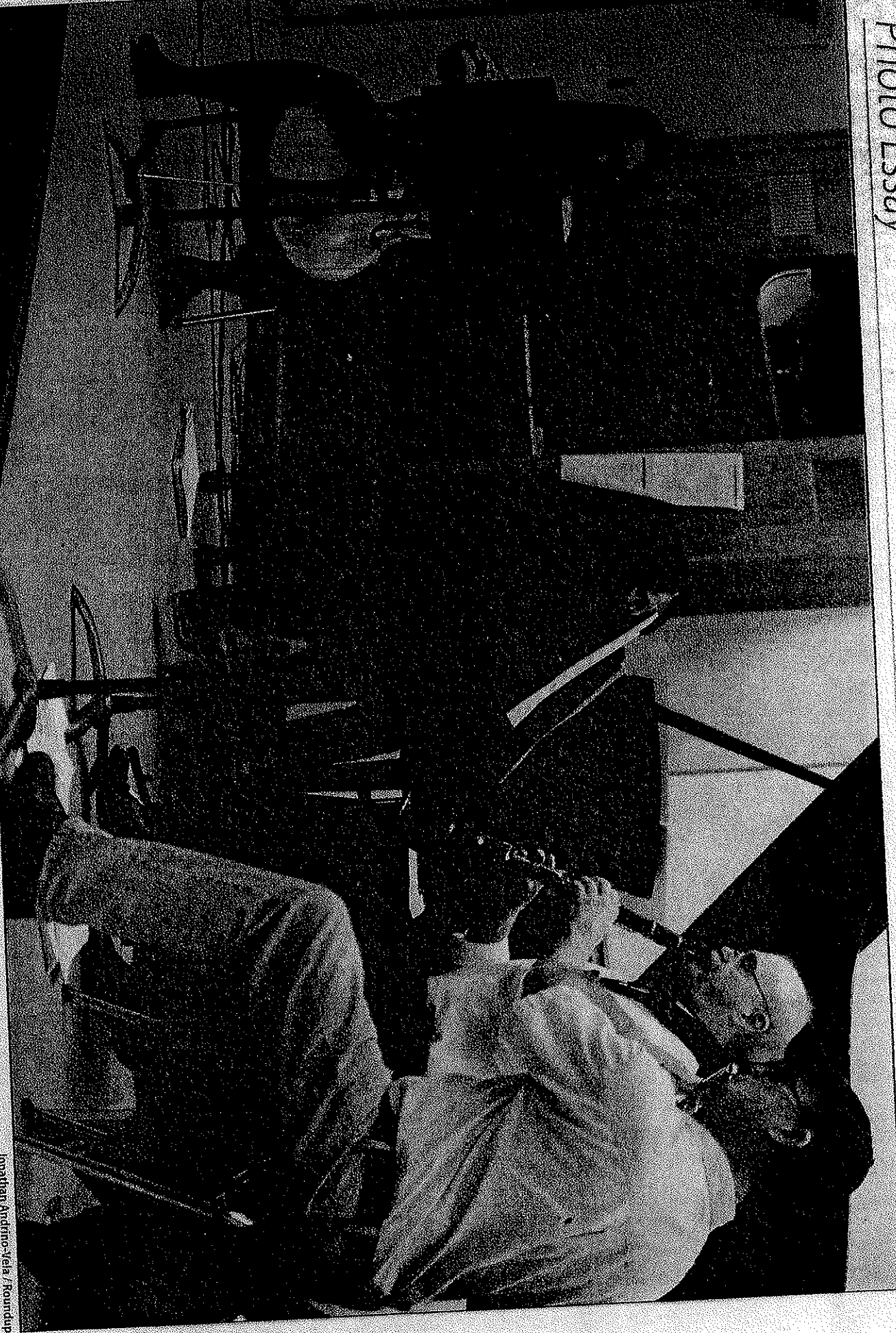
Jonathan Andino-Vela / Roundup



Cynthia / Roundup

8 Photo Essay

ROUNDUP: November 13, 2013

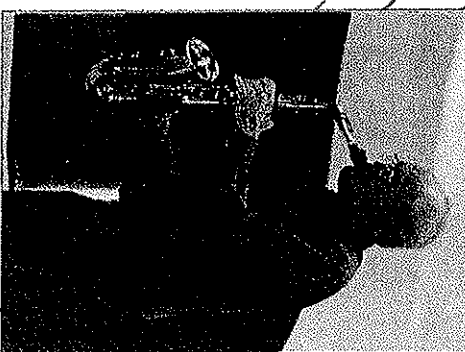


Jonathan Andino-Vela / Roundup
JUP: Jesse Hill / The Schenckery, Bruce Salyer and Jay Lavron (L-R) perform together on Thursday Nov. 7 in Music Building room 3400 for the free weekly Thursday concert series.

Students With Labels



OZLEM BUS
SHOW STOPPER: SANDRA SAAD SINGING "RE-
VENGE" AT THE PIERCE COLLEGE STUDENT CONCERT.



OZLEM BUS
ON THE HORN: BRUCE SALVER PERFORMING AT
THE PIERCE COLLEGE STUDENT CONCERT.

Afternoon concert series lends its stage to Brahmas

Henry Walker

The Afternoon Concert Series took a new direction with the "Student Concert" Thursday, in the Music Department in room 3400.

Sandra Saad highlighted the concert with a strong rendition of "Re-venge."

She said after the concert that she was just in character and didn't have any grudges that motivated her performance.

Carl Jacobs kicked off the concert

by singing, "Sing Like You Like to Sing, for God is the Simplest of All." His soft, melodic, measured voice rendered "Simple Song" in praise of the Almighty.

We were also treated to the saxophone gymnastics of Bruce Salver. His quick work of the sax came out in flowery notes that moved up and down the octaves, performing the hall. The music hit you in waves with slight pauses while he caught his breath.

There was something special

about how Demma Tyndall sang the word "love". She sang "Power of Love" by Candy DeKorke and Company.

Pianist Frank Garvey was very smooth on his piano, resulting in a cool classical take of the song.

Organizer Jim Bergman said he was pleased with the performance and didn't want to pick any favorites. Next Thursday at 1 p.m. we will be treated to Kanaz Masumov's free piano concert at Music 3400.

Pierce student Jennifer Rivers

liked Aissa Gagner's voice and Isaac Gomez's guitar in "And I No Shine." She said, "They combined together so good."

Jessica likes to sing hip-hop and rap but those popular styles haven't been presented at Pierce.

Aissa sang with a perfect, soft voice that you'll never hear from recorded music. Isaac's guitar performance grew as the song progressed and reached its peak with a moving solo.

The crowd was very pleased and

cheered loudly afterwards.

David Durran sang "New Perspective." He started off with the lyrics, "I feel the salty waves come in", he continued with, "They'll never win."

The song sank into a silky love song while he played his raspy sounding guitar.

The final performance of classical music had some high points. Precilla Schneider played her piano with "The Force."

Mary Keating was uplifting with

her violin. Nancy Perillo started off slow but quickly entered into harmony and the trio sounded great.

Many of the students in the crowd were like Sheeva Kish, a 19-year-old Behavioral Science student. She is required to attend all the concerts for her Music class. Last week's performance of Turkish folk music, "Steal the Bridge," was calming to her. Sheeva's favorite performer is soulful pop singer Adele.

hwalkerroundupnews@gmail.com

After-noon musical escape

Dow Arena fills with classical sounds as concert series completes 2nd performance

Nelger Carrera /

Roundup

As the audience filed into the Dow Arena Theater, bass and piano music filled the room with harmonic sounds.

Showcasing classical music, double bass player Thomas Harte and pianist Timothy Durkovic captured the audience as the Thursday noon concert series continued.

The Concert

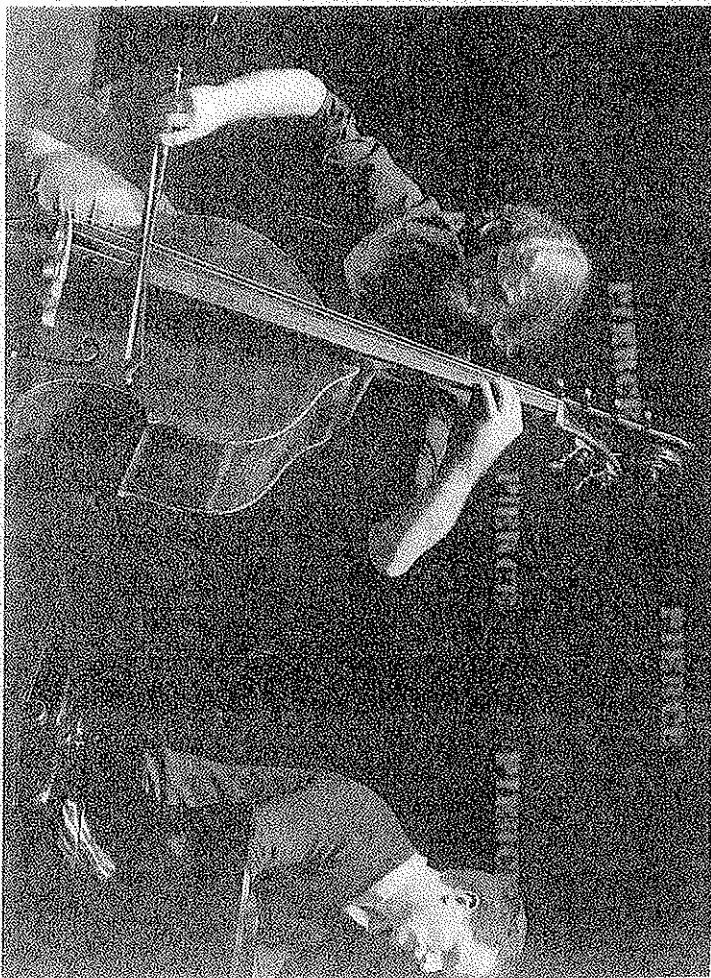
The concert began with performances from selections such as Sonata, Allegato, Scherzo-allegro assai and Molto adagio-lento and Allegretto Grazioso from composer Paul Hindemith.

Harte and Durkovic concluded the free show by performing Sonata: Allegretto be moderato, Allegro, Recitativo Fantasia and Allegretto poco mosso by composer Cesar Franck.

Both musicians have played together before and traveled to Guatemala City and performed in a string quintet together.

"It feels amazing, and it [the concert] is a lifetime highlight," said Harte.

Professor Jim Bergman, who conducted the concert, said that both musicians were fantastic. "I loved it [the concert], he



TUNES: Double bass player Thomas Harte and pianist Timothy Durkovic perform classical selections at a free concert in the PAB on March 3.

Cesar Monge / Round

[Harte] and the pianist [Durkovic] said Pani Thompson, sociology major.

Thomas Harte

Harte received his first double bass during his senior year of high school.

"I have been playing for almost 20 years," said Harte. "Although I'm 32 years old, I feel like a 16-year-old."

From Cape Girardeau, Missouri, Harte attended Southeast Missouri State University where he earned his bachelors and received his masters from Bradford, where

he studied under bass player Homer Mensch.

Harte was later chosen to go on a tour in Japan and Korea and has also recorded "Concerto From My Childhood" with famed Violinist Itzhak Perlman.

He later moved to Los Angeles where he attended USC's Thornton School of Music.

Now, he has worked with known pop artists such as Taylor Swift and Andrea Bocelli.

Timothy Durkovic

Durkovic is from Guatemala and received his musical education

from the National Conservatory of Music in Guatemala.

Similar to Harte, Durkovic also attended Juillard and USC's Thornton School of Music, and has won national and international competitions.

Durkovic has chamber music collaborations throughout countries including The United States, Canada, and continents like Europe and Asia.

R U online? Check out their-
oundupnews.com for the schedule of concerts.

carrera@roundupnews.com

Behind the curtain

Music professor orchestrates noon concerts

James Hermon / Roundup

While managing his title of Associate Professor at Pierce and Santa Monica Colleges, working as a professional musician, he finds time to coordinate the Thursday-afternoon concerts.

Jim Bergman has several roles that he assumes interchangeably, but finds exposing his students to classical music via the afternoon concert series to be the most rewarding.

Bergman was born in Pennsylvania but moved to New York to study music at Juillard.

"While there [at Juillard] I studied the string bass and would pick up freelance gigs before I joined a band," said Bergman.

Bergman and his wife moved to California where he became a member of the San Jose Symphony.

"When we moved out here I played around in the Bay Area with the symphony before they went bankrupt," said Bergman. "My wife got a job offer out this way [in Los Angeles] and so we moved again."

"The concerts are apart of the Music III class, and I want my students to be exposed to some of the best out there," said Bergman. "You have to see the best so that you can form a sound opinion."

The Associated Students (ASO) sponsors the afternoon concerts.

"The great that ASO is able to give what they do," said Bergman. "The hard part is that it doesn't always work out the way you plan it when you are booking professional musicians for little or no money."

Many of the musicians who perform at Pierce are current or former UCLA students.

"The Chuck Foundation pays for UCLA musicians to perform here," said Bergman.

Although he teaches a classical music course, Bergman is conscious of his students when it comes to selecting performances.

"I want to be sensitive to my students. I am aware that many of them are beginning music students; you wouldn't start beginning math students with calculus," said Bergman.

Bergman finds it most rewarding when his students let him know they have a new

found appreciation for classical music.

"I received an email from a former student that said 'I now listen to classical music,'" said Bergman. "It would be great to have a full audience with students, faculty and staff from various academic backgrounds attend the concerts."

One challenge he sees in the near future will be the closure of the Performing Arts Center for renovations.

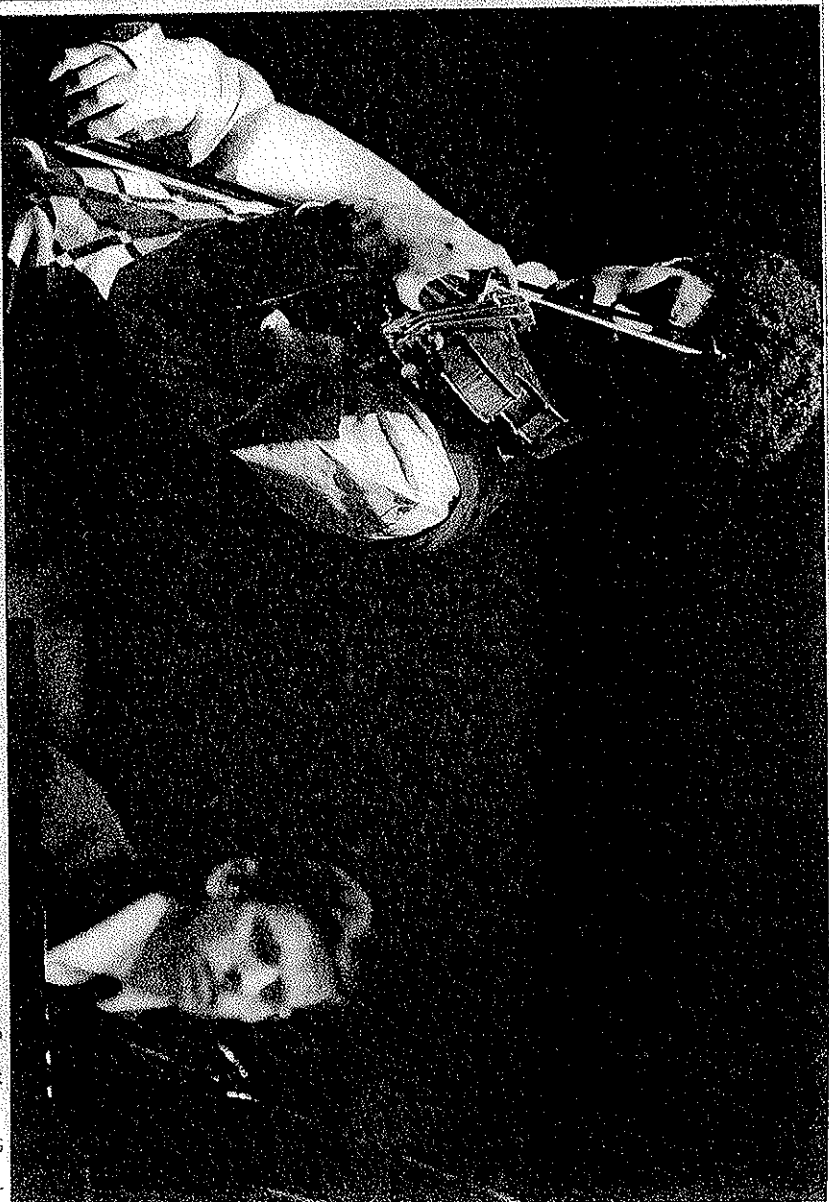
"Once the theater closes, there is supposed to be a large tent set up for performances, but we'll see how that goes," said Bergman.



Jose Romero / Roundup

EXCLUSIVE: Jim Bergman sells and plays classical music, but also finds the time to run the Thursday-noon free concerts.

Bergman has been teaching



ALL TOGETHER: Violinist Elliott Eshari and pianist James Lent showcases music from Niccolò Paganini- La Campanella. Cesar Mengew/ Roundup

Concert series continues

During 3rd week of performances, five musicians come together in harmony

Tracy Hernandez / Roundup

Four musicians visited Pierce and performed music by Beethoven and Max

Brauh at Thursday's concert at the Performing Arts Building.

Violinist Lindsey Strand-Polyak opened the concert with Fantasia No. 4 in D major for Solo Violin without bass by George Philip

Telmann.

no anxiety before taking the stage.

"No nerves from here," said Lent.

Jacquelin Chen continued the concert with Beethoven's Violin Sonata No. 8 in G major, III. Presto.

I think you always get nervous. I'm just waiting for the day when I don't get nervous.

Lindsay Strand-Polyak Associate Professor of Music

Elliott Eshari and Lent performed La Campanella by Niccolò Paganini.

The fifth performer was Margaret Judith Wu who played Violin Sonata No. 4 in E minor III. Finale: Presto ma non troppo.

Wu admitted to feeling very happy before hitting the stage.

"I'm really excited and I just hope everybody enjoys it," she said with a positive attitude and a friendly smile.

The 21 year-old is currently

Concert Dates

- 3/17 Pierce Student Concert
- 3/24 Brad Dutz/Chris Wahrich
- 3/31 No Concert
- 4/7 Arnold Schoenberg
- 4/14 UCLA Camarades
- 4/21 SPRING BREAK
- 4/28 Kanaz Masumoto-piano

A duo is always better than one

Two performers who perform around the world play at Performing Arts Mainstage

Julian Reyes / *Roundup*

A variety of performers have contributed to the Pierce College concert series, but unfortunately like many graduates are yet learning, the stardom in classical music is scarce.

Many graduates continue their dream as solo-artists while others become teachers. Pierce College was fortunate to be treated to two performers who are equal in talent but in different stages in their careers.

Violinist Ji Young An and pianist Kane Matsumoto performed Thursday afternoon in the Performing Arts Building for over 200 delighted students and members of the community.

The duo played two French composers, Cesar Franck's Sonata for Violin and Piano in A Major, and Maurice Ravel's Tzigane.

"Those two pieces are very different, Tzigane is more of a free spirit and soul, having a passion about life, while Franck is more sensitive and sophisticated," said Young An.

Jim Bergmen, adjunct instructor

of music appreciation and history and the coordinator of the concert series was impressed by the concert.

"The performance was great, what I hope is that the students realize that they got a great performance," said Bergmen. "Both are great individual players but what makes them extra special is how they play well together, and that is not common."

The duo played a very inspiring fourth movement, Franck's Allegretto Poco Mosso. The movement was canonic, showing the artists talents not only as individuals but together.

Born in South Korea and raised in Paris, Young An has performed around the world, in countries such as France, Norway, Italy, and the United Kingdom.

Residing in the United States for a mere two years, she was awarded a full scholarship from UCLA where she recently completed her master's degree.

Meanwhile, pianist Matsumoto, born in Japan, has been a successful soloist and chamber musician for many years. The pianist has also had the pleasure of performing in festivals like the

Third International Conservatoire week in St. Petersburg, Russia and the Aichi World Expo in Nagoya, Japan, as well as an appearance with the Chamber Music Society of the Los Angeles Philharmonic at the Walt Disney Concert Hall.

Matsumoto a faculty member at UCLA since 2006, completed her master's program in piano performance at Aichi Prefectural University of Fine Arts and Music in 1994 and later earned her master's and doctorate degrees from UCLA.

Matsumoto has had the pleasure of working with Young An in a teacher-student atmosphere and has helped them build unity. "We have been playing for two years," said Kanse. "If you do music, you forget about the teacher-student relationship, it is an equal partnership."

The Pierce College Concert Series will continue with violinist, Mei Chang, on Nov. 4 in the Performing Arts Building at 12:45 p.m. with admission being free.

jreyes.roundupnews@gmail.com

Next Performance
 Thursday, Nov. 4 at 12:45 p.m.
 In the Performing Arts Building
 Admission: Free



INSPIRING: Violinist Ji Young An plays Cesar Franck's Sonata for Violin and Piano in A Major at the Pierce Performing Arts Mainstage Thursday, October 28. Young An has played at venues around the world and packed Thursday's concert.

Rick Ramirez / Roundup

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Direction OPEN MIC, Spring 2015

Requestor Dr. Maria Bates/English Dept. Telephone x4174

Event Date: May 2015 Event Time: Fall Semester Event Location: Great Hall

How long has the event/project existed: 1959 Students Served All Students

Funds Required (complete attached detail) \$195.00 Admin./Dean. Review [Signature]

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

In the Spring, Direction Literary Magazine hosts the "Open Mic," an event that showcases student talent; during this event, students share their creative writing, music, films, dances, etc. All forums of creative self-expression are welcomed and encouraged within a supportive environment.

By funding this event, ASO is supporting a wide range of diverse performers and spending the money toward a good, verifiable cause; according to Round Up, Direction's OPEN MICs have been the most widely attended OPEN MIC events at Pierce. The numbers range from 200+ students, depending on the day and the time we host the event.

Costco Pizza

BUDGET REQUEST (Business Office Use)

New X Renewal _____

Prior Year Budget _____

Date Rec'd 4/17/14 Acct. No. 7604

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 200.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	<p>FOOD and BEVERAGES for Students We believe that this event for both students and faculty should have food due to its timing (i.e., lunch time) and in order to make the event special.</p> <p>We are also inviting community artists to the event and would like to offer them refreshments.</p>	<p>PIZZA: \$10.00 each [*18 pizzas]= \$180.00</p> <p>(Source: Little Caesars 7606 Fallbrook Ave, Canoga Park, CA 91304 (818) 346-0022)</p>
		<p>DRINKS: [15 liters]= \$15.00</p>
		<p>\$</p>
TOTAL ASO REQUEST		TOTAL: \$195.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name PRINTING, DIRECTION

Requestor: Dr. Maria Bates/English Dept. Telephone x4174

Event Date: Sept. 2014 Event Time: Fall Semester Event Location: n/a

How long has the event/project existed: 1959 Students Served All Students

Funds Required (complete attached detail) \$4,000.00 Admin./Dean. Review [Signature]

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

Direction, Pierce College's Student Literary/Art magazine, represents the creative voices, artwork, and media of Pierce College students.

Since 1959, the magazine has been a part of Pierce College's tradition.

We are different from the Bull Magazine and RoundUp insofar as these publications feature their own writers and adhere to a specific genre, while our publication is open to all Pierce students who want to be published.

Direction is the only creative forum on campus that publishes all student forms of work (in any language and any genre).

10 copies must be delivered to ASO

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 2,000.00

Date Rec'd 4/17/14 Acct. No. 7609

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 2,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	PRINTING EXPENSES Direction 2013 95 pages 5.25" x 8.25" perfect binding full color cover 8 pages in color	600 copies = \$3669.73 (\$6.12 per copy) 9% (sales tax)= +\$330.27
		\$
		\$
	Please see attached estimates from All Printing and Green Graphic Printing for verification/quoted price. I get 3 separate bids from printers, two of which we have worked with in the past. Both All Printing and Green Graphic Printing will match the price point of the lowest bid.	\$
		\$
	I did not include the bids from FedEx and Kinkos because the prices were \$4,995 and \$5,532, respectively. Moreover, Kinkos could not be guaranteed-- in other words, if printing expenses, such as paper costs, increase by the time of printing, the bid would also increase.	\$
	TOTAL ASO REQUEST	\$4,000.

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

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1	600	BANKS		
2				
3		5" x 11 1/2", 95 pages B&W on b/w # white paper		
4		plus 8 pages in color with paper on 100#		
5		Gloss in color with perfect Bind		
6				
7				
8				
9				
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SALES TAX / RESALE	330	27
SUBTOTAL	4000	00
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Thank You

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Photography Competition and Exhibit

Requestor Jill Connelly, Chair Media Arts Dept. Telephone ext 4235

Event Date: May 2015 Event Time: Evening Event Location: Library

How long has the event/project existed: 40 years Students Served 300 plus whole student population

Funds Required (complete attached detail) \$ 1,200.00 Admin./Dean. Review *JAC* 4/21/14

(See Below in Narrative section) Strategic Goal Alignment (select from drop down menu): Choose an item.

Narrative Justification for funding:

Strategic Goal Alignment: D8

Students winning, Best in Show, First, Second or Places I the judged exhibit receive awards as prizes.

This exhibit provides an opportunity for students at Pierce College to exhibit their work for fellow students, Pierce staff and the general public.

An event such as this brings students and public attention to the college in a positive manner.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 1,000.00

Date Rec'd 4/21/14 Acct. No. 7610

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 1,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	One Award for Best in Show	\$ 250.00
2.	Award for 1 st place winners in 5 categories at \$120 per	\$ 600.00
3.	Award for 2 nd place winners in 2 categories at \$75 per	\$150.00
4.	Award for 3 rd place winners in 2 categories at \$25 per	\$ 50.00
5.	Costs for opening night reception for exhibit	\$150.00
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 1,200.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

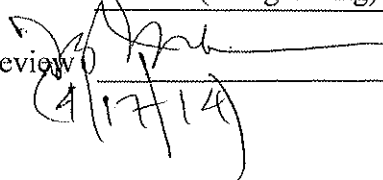
Data Summary

Project Name Artworld Perspectives

Requestor Melanie McQuitty Telephone 818-710-3645

Event Date: 11/2014 & 5/2015 Event Time: 5pm Event Location: Great Hall

How long has the event/project existed: 8 semesters Students Served 150 + (and growing)

Funds Required (complete attached detail) \$ 900 Admin./Dean. Review 
(1/17/14)

Strategic Goal Alignment (select from drop down menu): Goals # 2 and 3

Narrative Justification for funding: *Artworld Perspectives*

Requesting funds for Artworld Perspectives for the Fall 2014 and Spring 2015. Artworld Perspectives is a bi-annual event that takes place in the middle of the semester. The event is intended to help students develop an awareness of art and aesthetic appreciation, as well as introducing various perspectives on art world issues from the point of view of various disciplines and departments at Pierce, such as Philosophy, Sociology, and Art. The event is precisely interdisciplinary, and the Philosophy Department/Philosophy Club has collaborated with the various departments in order to cultivate a sense of community at Pierce College. Artworld Perspectives

presents work that is pertinent to the art world as well as incisive to the complexities surrounding it. At the same time, the topics chosen have far reaching implications, as they challenge and reveal aspects of the world at large, ones which are relevant in everyday lives of students. In the past, we have garnered positive feedback from students for enlightening them on a subject they would have otherwise seen as inconsequential. Students have expressed enjoyment not only regarding the film screenings, but also the panel discussion which involves a faculty member from the Philosophy and two members from other relevant disciplines, such as Sociology, Anthropology, Art, History, and English Literature. Some films we've screened in the past are: *Exit Through the Gift Shop* (the producer was present for discussion and Q&A), *The Art of the Steal*, *Copyright Criminals*, *This Film Is Not Yet Rated*, and *The Radiant Child*. This semester, Artworld Perspectives has teamed with The Resistance Film Festival to screen *Pussy Riot*. We intend Artworld perspectives to be polemical and illuminating in constitution; we challenge students to question their own assumptions and to inform them on a subject relevant to them. Hence, the event aligns with Pierce College goals # 2 and 3:

Goal 2—Pierce College will increase opportunities for student access, readiness, retention, and success.

Goal 3—Pierce College will enhance the learning environment to be culturally and pedagogically diverse.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New _____ Renewal X

Date: 5/16/14

Prior Year Budget 600.00

Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/17/14 Acct. No. 7621

Amount: 600.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Supplies (Public Performance License) (@ \$250 each)	\$500
	Speaker's Fee (Outside Pierce Faculty) (\$100 each)	\$200

	Refreshments (\$100 per semester)	\$200
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$900

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

CLUB & COMMUNITY SUPPORT

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Club Days

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$4,000 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to cover the expenses for Club Rush and other activities used to promote Pierce student clubs and organizations.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 4,000.00

Date Rec'd 4/22/14 Acct. No. 7800

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 4,000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Community Welfare Committee

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$1,000 Admin./Dean. Review Not needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

Funds to cover the expenses for events coordinated by the Public Welfare Committee.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 500.00

Date Rec'd 4/22/14 Acct. No. 7801

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 1,000.00

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO Awareness Fund

Requestor ASO Telephone 2538

Event Date: NA Event Time: NA Event Location: NA

How long has the event/project existed: NA Students Served NA

Funds Required (complete attached detail) \$4,000 Admin./Dean. Review Not Needed

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities

Narrative Justification for funding:

These funds are to be used solely by the ASO and/or its chartered clubs to promote cultural and civic awareness. Events to be covered include (but are not limited to) Constitution Day, AIDS Awareness, Black History, Hispanic Heritage, Women's History, Persian Awareness.

Please add these day to the list May Day, Demin Day, Veterans Day, Earth Day.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 2,000.00

Date Rec'd 4/22/14 Acct. No. 7807

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 3,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$4000

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Philosopher's Cabaret

Requestor Melanie McQuitty Telephone 818-710-3645

Event Date: 11/2014 & 5/2015 Event Time: 5pm Event Location: Great Hall

How long has the event/project existed: 12 semesters Students Served 300+ (and growing)

Funds Required (complete attached detail) \$ 600 Admin./Dean. Review [Signature]
(4/17/14)

Strategic Goal Alignment (select from drop down menu): Goals # 2 and 3

Narrative Justification for funding: *Philosopher's Cabaret*
Requesting funds for the Philosopher's Cabaret for Fall 2014 and Spring 2015. The Philosopher's Cabaret is a bi-annual event that takes place at the end of the semester. The event is intended to help students develop critical thinking skills through creativity by offering them the opportunity to explore philosophical themes through performance and art. During the Cabaret, we invite students from all departments to perform and display creative work on a philosophical theme such as: paintings from the Art department that will be put on display; short films from Drama and Film students to be screened; photographs that will be exhibited; and short

stories and poems by English students; philosophy students will engage in cross disciplinary artistic/performance creation. But those who choose to participate are not limited to these departments—we encourage all students to participate in this event by inspiring them to think philosophically and creatively. This event, however, does not solely belong to the Philosophy Club. We plan to collaborate with other departments and clubs, as we have done in the past, to reveal the inter-relatedness of the creative spirit. The Feminist Club, GSA, Sociology Club, and the Black Student Union are among the clubs that have been involved with the cabaret in the past. We have received positive feedback from students, faculty, and administration on past cabarets, lauding the effort and execution of the event, frequently pointing out the passion and interest students display during the Cabaret. I feel confident saying that The Philosopher’s Cabaret has become one of the most popular events on campus. In the fall 2013, the event was even written up in a local community blog in the San Fernando Valley. A local radio station (has expressed interest in creating a podcast on next semester's cabaret. It is here, at the Philosopher’s Cabaret, that we celebrate the spirit of academics by focusing the knowledge students have gained throughout the semester and culminating it within an event that brings together Pierce College students at the end of the semester. Hence, the event aligns with Pierce College goals # 2 and 3:

Goal 2: Pierce College will increase opportunities for student access, readiness, retention, and success.

Goal 3: Pierce College will enhance the learning environment to be culturally and pedagogically diverse.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New X Renewal _____

Date: 5/16/14

Prior Year Budget _____

Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/17/14 Acct. No. 7813

Amount: 600.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Supplies--Various materials for a group art project: [Specific materials will vary based upon the Cabaret’s chosen theme and group art project for a particular semester.] (@ \$100 per semester)	\$200
	Refreshments (@\$150 per semester)	\$300

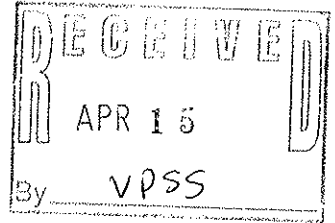
	Technical supplies for media presentations (various a.v. components for technological compatibility, lights, etc.) (@ \$50 per semester)	\$100
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$600

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

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CO-CURRICULAR & EXTRACURRICULAR SUPPORT

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST - NON CLUB



Return to Business Office
By April 22, 2014

Data Summary

Project Name International Students Orientation
Requestor Abigail Sandico *AS* Telephone ex.4400
Event Date: Aug 2014 & Jan 2015 Event Time: 9:00 - 2:00 Event Location: Great Hall
How long has the event/project existed: 9+ years Students Served 120+
Funds Required (complete attached detail) \$ 1,200* Admin./Dean. Review *[Signature]*

Strategic Goal Alignment (select from drop down menu): D.6 Increase student awareness and use of student support services/programs

Narrative Justification for funding:

The International Students Orientation is vital to the success of our F-1 student population. International students are required to abide by United States Citizenship and Immigration Services (USCIS) policies in order to remain in status and our orientation covers these regulations in detail. Other departments and programs are invited to speak at the event so that F-1 students are aware of the services Pierce has to offer.

The orientation is also a great way for our new students to make friends and be introduced to the staff and faculty of the college. In a Fall 2013 survey, all students who attended the orientation stated it was helpful and informative.

Since the orientation is an all-day event (9:00 am - 2:00 pm), we serve our students a continental breakfast and a full lunch. During the meals, the students meet with each other and casually talk with the staff.

*Food is purchased from the Freudian Sip. The average cost per orientation is about \$600.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget _____

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Fall 2014 Orientation – continental breakfast and lunch (sandwiches and salads) from Freudian Sip, beverages included	\$ 600
	Spring 2015 Orientation – continental breakfast and lunch (sandwiches and salads) from Freudian Sip, beverages included	\$ 600
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 1,200

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Icebox Journal

Requestor Melanie McQuitty Telephone 818-710-3645

Event Date: ongoing Event Time: ongoing Event Location: n/a

How long has the event/project existed: 6 semesters Students Served 500+

Funds Required (complete attached detail) \$1160 Admin./Dean. Review [Signature]
4/17/14

Strategic Goal Alignment (select from drop down menu): Goals 2, 3, 4, & 5

Narrative Justification for funding: *Icebox Journal*:

Icebox is a journal of philosophy, art, and literature. both print and web content. The journal is student run under the supervision of the Melanie McQuitty, but invites submissions from dedicated and well-known writers outside of the Pierce community. Bi-annual contests will be offered to Pierce students for art criticism, short stories, and digital art featuring a cash prize and publication in the journal, as well as other publication opportunities. The winner's are announced at The Philosopher's Cabaret. The journal is intended to increase student's awareness of philosophy, visual art, and literature, as well as their interrelatedness through cross-

departmental participation. By drawing upon the insight of various theories offered by different departments, Art, Psychology, Sociology, Visual and Performance, and English, we hope to foster a sense of community here at Pierce by piquing the urge of creativity that unites us all. We intend to inspire Pierce College students to create art, write creatively and philosophically, by providing a platform that will allow students to garner a sense of pride in creating something that will be consumed and recognized on the Pierce Campus and abroad. In fact, last semester we began are sponsoring a weekly writing group to foster growth in the creative writers on campus and champion a sense of community on campus. Hence, the journal aligns with Pierce's College goal # 2:

Goal 2—Pierce College will increase opportunities for student access, readiness, retention, and success.

We realize it is an ethical imperative on the part of Pierce College to ensure every investment is thoughtfully considered for its ability to effect and reach as many students as possible. We believe that *the Icebox Journal* is one of these opportunities—with the ability to: promote and celebrate diversity among students and subjects; increase the overall prestige of Pierce College, since we target and maintain correspondence with well-known writers and figures within the philosophy, arts, and literary communities; most importantly, to inspire students to extricate themselves from hermetically sealed compartments of a community college by allowing a place for students to come grow, learn, and share together. Hence, the journal aligns with Pierce College goal # 3:

Goal 3—Pierce College will enhance the learning environment to be culturally and pedagogically diverse.

Icebox regularly publishes submissions from dedicated and well-known writers outside of the Pierce community, interviews artists and writers from outside the Pierce Community, and has dedicated readers all over the U.S. and abroad. We are also planning a monthly journal sponsored "philosophy talk" at a local cafe in order to promote philosophy and the arts in the adjacent community. Hence, the journal aligns with Pierce College goal # 5:

Goal 5—Pierce College will enhance its relationships with the community at large.

Icebox has gained notoriety and readership by being available on the web and making use of social media such as Facebook and Twitter. Not only does our website contain text versions of poetry and fiction, but also podcast interviews and videos from art-related events on campus and around Los Angeles.

Goal 4: Pierce College will expand the effective use of technology in all areas of the college.

The Philosophy Club has so far raised money through fundraising for a printed newsletter and promotional items for the journal, but will continue to raise money throughout the semester as well. Unfortunately, the campaign did not cover specific costs germane to the operation of the journal and they are specified for print and promotions only. Costs for rebuilding and maintaining our website and cash prizes for students have not been and, unfortunately, the amount of money raised does not cover the cost of producing a high quality printed product, so we require additional funds. For that reason, we are requesting additional start-up money from ASO to increase our ability to maintain a website and print journal with enough distinction to be associated with Pierce College, as well as continue to offer our students a cash prize for their wonderful work. Such funds will be appropriated to maintain and operate our web based content, materials and supplies to produce a quarterly print issue, and to allow for increase student outreach and involvement. We will continue to raise funds for the majority of our promotions and other pertinent costs associated with running a high quality journal.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New Renewal _____

Date: 5/16/14

Prior Year Budget _____

Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/17/14 Acct. No. 8006

Amount: 1,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Supplies: Printing=\$300 per semester (\$600 total) Website Maintenance (hosting, domain name)=\$360	\$960
	Icebox Student Contest Prize (2 prizes per semester for 2 semesters @ \$50)	\$200
		\$
		\$
		\$
		\$
		\$
		\$1160

TOTAL ASO REQUEST	\$
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NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014


Data Summary

Project Name Library Weekend Hours During Finals

Requestor Paula Paggi Telephone 818.710.2843

Event Date: 2014 - 2015 Event Time: Fall & Spring Semesters Event Location: Library

How long has the event/project existed: 15+ Years Students Served ALL

Funds Required (complete attached detail) \$ 2,000.00 Admin./Dean. Review 

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion
Also meets D.5. Provide learning centered environment.
Narrative Justification for funding:

Through the assistance of ASO, Students are able to study for finals and to finish their research papers and projects in the library on the Saturday and Sunday at the beginning of Finals.

Last semester, we were open on both Saturday and Sunday, and the library was extremely busy and the students really appreciated having a Reference librarian on hand, as well as the library and all of its resources available for their use.

In Fall of 2013, almost 700 students used the library on the 2 days. This is a great service to our students to help them succeed in their classes.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 2000.00

Date Rec'd 4/15/14 Acct. No. 8013

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 2,000.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	See attached paper for breakdown of funding request. The library would be open from 11:00 a.m. – 4:00 p.m. on the Saturday and Sunday at the beginning of Finals for both Fall and Spring semester.	\$
	In Fall of 2013, almost 700 students used the Library on the 2 (Sat. and Sun.) days. This is a great service to our students to help them succeed in their classes.	\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 2,000.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

Weekend expenses for Finals weekends – 4 days

Position	DC	GL	Class	#	Hrs	Fall	Spring	Ttl Days	Ttl Hrs	Credit Adj	Equity Diff	Equity Diff 2	Hourly Rate	Total Proj Cost for the year	Emp Ben Proj	Proj Salar plus Emp Ben Cost
Student, Assistant		144500	A0850	1	5	2	2	4	20	63.29	0	0	63.29	1,265.80	122.78	1,388.58
								4	20					\$ 1,265.80	\$ 122.78	\$ 1,388.58
Student		239200	U8684	3	5	2	2	4	60	9.2	0	0	9.2	552.00	-	552.00

Projected
 cost if
 hiring
 Student \$
 Aide: 1,940.58

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Anthropology Lecture Series

Requestor Bruce M. Rowe

Telephone (818) 704-7693

Event Date: 4-6 dates TBA Event Time: TBA Event Location: At Pierce, room TBA

How long has the event/project existed: since 2003 Students Served 400-450 each semester

Funds Required (complete attached detail) \$900.00 Admin./Dean. Review *[Signature]*

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

This speaker program introduces students to well-know researchers in the field of anthropology or to graduate students and new PhDs. Pierce students learn about anthropological research while hearing about interesting topics that supplement the material in introductory anthropology courses.

The lectures are always well attended, sometimes with standing room only. In addition to anthropology students, students from other departments with interests in a particular topic often attend the lectures. We also usually get between 5-10 faculty and staff in attendance as well as members of the general public.

In addition to exposing students to topics that they may not hear about in their classes, the lectures also introduce our anthropology department to potential new adjunct or permanent instructors here at Pierce. In fact, one of our most recent full time anthropology instructors gave one of the lectures a couple of years ago, and several current and past adjunct instructors have been “discovered” through this program.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 900.00

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

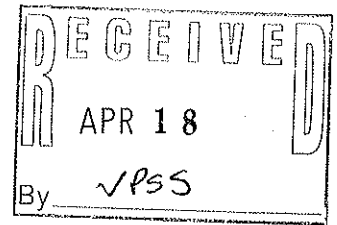
Date Rec'd 4/14/14 Acct. No. 8015

Amount: 900.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
8015	Money goes exclusively as an honorarium for the speaker.	\$180-250 per speaker
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$900

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB



Return to Business Office
By April 22, 2014

Data Summary

Project Name Special Services Proposal for Auxillary Aides

Requestor *Stephanie Schlatter* 4/18/14 818 719-6430
Dean, Stephanie Schlatter

Event Date: N/A Event Time: N/A Event Location: N/A

How long has the event/project existed: N/A Students Served varies (see attached)

Funds Required (complete attached detail) \$2,880 Admin./Dean. Review *Stephanie Schlatter*

Choose an item.
Strategic Goal Alignment (select from drop down menu): Choose an item.

Narrative Justification for funding:

Please see attached documents, information

I have also added comments by Catherine Campisi, a consultant with the Galvin Group. They are employed by the CCC Chancellor's Office to provide guidance and resources for postsecondary educators of students with disabilities. Catherine's comments support the proposal for additional funds for interpreting services for co- and extra curricular activities.

I have designated the appropriate Strategic Goals in the body of the attached document.

Only to be used for extra curricular activities that request an interpreter.

BUDGET REQUEST (Business Office Use)

New X Renewal _____
Prior Year Budget _____

FINANCE COMMITTEE ACTION

Date: 5/16/14
Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/18/14 Acct. No. 8016Amount: 900.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	65 gift cards for 65 note takers @ 25.00	\$ 1625
2	2 interpreters for 5 extra curricular activities for the 2014-15 academic year. For a 3 hr. event, 30.00 per each. 180.00 x 5 events	\$ 900
3	100 sheets of PIAF paper 11 x 17 = 250 100 sheets of PIAF paper 8 ½ x 11 = 105	\$ 355
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 2880

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

To: Pierce College Finance Committee

Re: ASO Funding Request, 2014-2015

Requesting funds for:

1. **Classroom note takers**
2. **Funds for sign language interpreters for co-curricular, extra activities**
3. **PIAF paper for use in creating Tactile Graphics for blind and low-vision students**

Once again, The Special Services office of Pierce College appreciates having the opportunity to submit a proposal for consideration of ASO funds. In the past, we have been privileged to be awarded funds for the purchase of many important items for the over 1200 students with disabilities served by this office each semester. With the ASO's help we have purchased electric wheelchairs and a "lift" for the pool that ensures mobility-impaired students are able to participate in our swimming courses. In addition, we have purchased hydraulic computer tables, software that allows blind students to access print material and those with Learning Disabilities access to printed materials in additional formats which can contribute to increased comprehension and subsequent academic improvement. The funds have helped us buy many other valuable items that have benefitted literally thousands of students with disabilities over the many years. With budget cuts, your ASO dollars have proved invaluable by allowing us to expand our program and services for our disabled student population here at Pierce College.

1. One very important service the college must provide is **note taking** assistance for a variety of different disabilities, including deaf and hard-of-hearing, Learning Disabled, Cognitive/Intellectual disabilities, AD/HD just to name a few. Up until spring of 2012 we had provided those volunteer note takers with priority registration and a letter of recognition for their hard work and dedication. Although we feel confident our student body would "rise to the occasion" in assisting with this accommodation, providing a "monetary" incentive along with our letter of appreciation has made the process of recruiting a note taker easier for our students. Since we are no longer able to provide "early registration" as our "thank you", a gift card allows us another way to show our appreciation for the note taker's hard work and dedication for students needing this accommodation.

This past semester we "employed" approximately 65 note takers for as many or more students. The note takers' "in-kind" dollar contribution each semester is staggering. If we paid these volunteers a salary, even minimum wage, our costs would be well into the thousands of dollars. These wonderful Pierce students volunteer to assist Special Services' students and they go above and beyond in giving of their time and talent. We are requesting \$1,625.00 from our ASO which provides a \$25.00 gift card for 65 note takers.

2. Although Special Services has a budget that includes funds for **sign language interpreters**, these funds are for curricular activities and other activities directly related to a course. **Co-curricular activities, not directly related to a class, are ultimately the fiscal responsibility of the campus/District.** Pierce sponsors many activities for the campus community and most of these activities are not directly related

to a Deaf student's class. We have political candidates, people from various entertainment and media fields, different cultural events and more. The question has arisen, "who is responsible for providing sign language interpreters"? Individual departments are not funded for such items so they look to our office for support. We do not have the funds to pay for interpreters for the many extra-curricular activities the college sponsors each year and we are not fiscally responsible for these types of non-related curricular activities.

Special Services is, however, the expert in finding capable interpreters and we can assist the college in finding someone for these events. When there is an upcoming activity, we can ask our interpreting staff for their availability and if they aren't available, we will work with an outside agency to hire a qualified interpreter. With money from the ASO, we can hire and pay for an interpreter to provide services to our Deaf students ensuring they have equal access to all events sponsored by the campus, at large.

3. Our final request is for PIAF paper. This paper is used to produce tactile diagrams, maps, charts and mathematical tables for our blind and low vision students. For blind students, the sciences and math present special challenges. Without vision, seeing formulas, artifacts or through a microscope is obviously impossible. PIAF paper makes it possible for visually-impaired students to "see with their fingers" what a sighted person can see with their eyes. It quite miraculously brings everything to life in a 3-D model. We were given the machine to make the graphics but have never had the extra funds to purchase the special paper.

This year, we have been asked to designate which Strategic Goal(s) are in alignment with our particular requests. Below are 4 Goals directly related to the items we are proposing to be funded.

A.3 Increase the long-term persistence rate of students (providing effective accommodations increases retention and when DSPS does a good job of providing services to disabled students, the "word" spreads that Pierce is a supportive environment for students with disabilities)

A.4 Ensure equitable access to education (The Americans with Disabilities Act REQUIRES EQUAL access to education. Our department/the College is mandated to provide exactly that)

D.7 increase student participation in ASO activities (these are generally not directly related to a student's class, therefore interpreting services will need to be paid for from non-DSPS funds)

D.8 Enhance opportunities for student involvement in co-curricular and extra-curricular activities to enrich campus life (additional monies for interpreters is in direct alignment with this goal)

We are grateful for the ASO's past generosity to Special Services and hope we can once again count on your support.

With much appreciation and thanks,

Dean, Stephanie Schlatter and the Staff of Special Services



On 1/18/13, Campisi, Catherine@DOR <Catherine.Campisi@dor.ca.gov> wrote:

> Hello Debra et. al.,

>

> For situations where a deaf student needs a sign language interpreter or
> captioning for co-curricular activities not directly related to a class, the
> college would have the responsibility to pay for this service from funds
> other than DSPS. They could use general funds or possibly student activity
> funds. The DHH allocation does help meet ADA/504 obligations for the
> college but it is part of the DSPS allocation and, as such, has the same
> requirements to only be used for state funded instructional activities.

>

> The same principle would apply to accommodations requested by students with
> disabilities for other co-curricular activities such as accessible
> transportation to off-campus events where transportation is provided for all
> participants, etc.

>

> Hope this helps.

>

> Catherine Campisi

> Consultant, The Galvin Group

>

> _____

From: Campisi, Catherine@DOR [Catherine.Campisi@dor.ca.gov]

Sent: Thursday, January 24, 2013 11:45 AM

To: DSP&S Directors Listserv

Subject: RE: DHH Co-curricular Activities, Individual College or District Expense?

Hello Louis,

The activities you list below are CCC state funded educational programs and thus one could use DSPS funds for these. As you state, ultimately the provision of auxiliary aids and accommodations for students with disabilities is a college/district responsibility. Therefore, the college/district needs to decide how to use its limited DSPS and DHH funds (if they choose to get DHH funds) and then cover the remaining needs for interpreters and other accommodations from other sources including District funds. Hope this helps. Take care and Happy New Year!

Catherine Campisi

Consultant, The Galvin Group

800-522-6294 / TTY 800-281-3555

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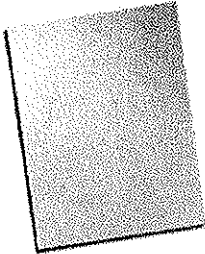


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This product is used primarily to produce tactile diagrams, maps, charts, and mathematical tables. These diagrams can also be used with the Touch Graphics and T3 Touch Screen systems.

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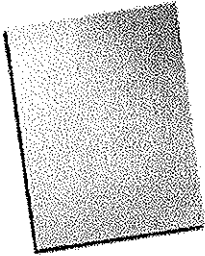


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 "Use with Tactile Graphics Machines/Heat Processors"

Item#: 104622

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Qty.

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Related Products



[Swell-Form Graphics II Machine](#)
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LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Geographic Information Systems (GIS) Lecture Series

Requestor Adrian Youhanna Telephone (818) 710-2940

Event Date: 4 dates TBA Event Time: TBA Event Location: At Pierce, room TBA

How long has the event/project existed: New Students Served 300-350 each semester

Funds Required (complete attached detail) \$800.00 Admin./Dean. Review 

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

With the help of ASO, we organized our first GIS Day a couple of years ago. The event was well-received and well-attended. We estimate that there were approximately 250 students in attendance. Most importantly we accomplished what we set out to do; that is, provide an event that would serve as the perfect opportunity to help expose our students to GIS. Geographic Information Systems is an interdisciplinary technology tool which provides the necessary 21st century workforce skills and future careers options for Pierce students.

Instead of GIS Day, the geography faculty would like to put on a number of lecture series to reach out to a wider audience of Pierce students and show them how this cutting edge technology (GIS) can be applied to their own disciplines. We have a number of exciting presentations of real-world GIS applications planned for the lecture series, including "Careers in GIS." Speakers from the public and private sector will demonstrate how this emerging technology can be applied in agriculture, criminal justice, business, and sociology (among many other fields).

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/14/14 Acct. No. 8020

Amount: 400.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
?	Money goes exclusively as an honorarium for the speaker.	\$150-200 per speaker
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$800

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

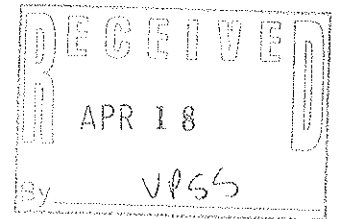
Return to Business Office
By April 22, 2014

Data Summary

Project Name Meet Your Major
Requestor Joanna Zimring Towne *JZ* Telephone 818-710-4367
Event Date: Oct 15th or 16th Event Time: 10am – 1pm Event Location: Great Hall
How long has the event/project existed: since 2009 Students Served approx 500
Funds Required (complete attached detail) \$ 500 Admin./Dean. Review *[Signature]*
Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

Narrative Justification for funding:

Meet Your Major allows students to learn more about possible major and career opportunities. Faculty from all disciplines are encouraged to participate and every year we get more student attendance. Last year, we had over 500 students attend Meet Your Major. Many of our students come to Pierce not knowing what they want to major in and often take classes without any real direction. Picking a major allows students to create a more comprehensive and meaningful plan which leads to increased persistence and completion. We use the ASO funds to pay for food for both the presenters and the student participants as well as raffle prizes (which are usually sip or bookstore gift cards). We are prohibited from spending our regularly budgeted funds to pay for these things so ASO funds is the only way we can provide this to students. The event has been VERY successful in the past and has increased attendance each year.



BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 500.00

Date Rec'd 4/18/14 Acct. No. 8037

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 500.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Pizza for students	\$ 250
	Food for presenters	\$ 150
	Raffle Prized	\$ 100
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 500

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Financial Aid Awareness Event

Requestor Anafe Robinson  Telephone 818-610-6516

Event Date: April 2015 Event Time: 12:00 Noon Event Location: On the Mall

How long has the event/project existed: 6 years Students Served 200+

Funds Required (complete attached detail) \$500.00 Admin./Dean. Review 

Strategic Goal Alignment (select from drop down menu): D.6 Increase student awareness an use of student support services/programs

Narrative Justification for funding:

The Financial Aid Awareness Event is a District-wide event and has been in existence for the last 5 years and is sponsored by Financial Aid, ASO and District Academic Senate as a joint effort to provide awareness of the financial aid programs available to all students.

Each college within the LACCD hosts the event on the same day and all students within the District are notified to attend the event at one of the colleges.

The event is also advertised at icanaffordcollege.com which is a state-wide website that provides financial aid information and advertises financial aid events.

We also conduct surveys during the event and provide students with give-aways.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New _____ Renewal x

Date: 5/16/14

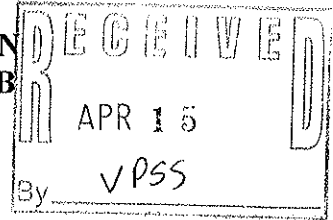
Prior Year Budget 500.00

Vote: 4 Yes 0 No 0 Abst.

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Refreshments – popcorn kernels and lemonade	\$ 100.00
	Promotional items	\$ 400.00
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 500.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB



Return to Business Office
By April 22, 2014

Data Summary

Project Name International Students – Mentor Program Training Lunch
Requestor Abigail Sandico Telephone ex.4400
Event Date: Summer 2014 Event Time: 11:00 – 2:30 Event Location: ISS Multi-Purpose Room
How long has the event/project existed: N/A Students Served 170
Funds Required (complete attached detail) \$ 200 Admin./Dean. Review [Signature]
Strategic Goal Alignment (select from drop down menu): A.3 Increase the long-term persistence rate of students

Narrative Justification for funding:

Many new international students find themselves struggling during their first semester. In addition to being away from family and friends, the U.S. community college system is very different from the educational systems in other countries. Plus, more than half of Pierce international students tend to place in English 86 or lower so they can experience some difficulties communicating with others. These students typically need additional assistance with interpreting USCIS policies and LACCD registration procedures. A volunteer student mentor program could provide this supplemental guidance. Anecdotally, new students have mentioned that they feel more comfortable asking peers certain questions partly because their peers have actually gone through the process themselves.

The funding requested is for a training session lunch. It's important that mentors receive training on the specifics of USCIS policies and peer advising techniques.

The idea is to recruit 10 to 15 mentors who will advise 2 to 3 students each. The mentors will need to be accessible to mentees via email during certain times of the day as well as meet with the student in-person at least 2 times per semester. If requested, new students can be assigned a mentor while overseas so they can be better prepared when they enter the U.S. and matriculate at Pierce. The mentors will also be required to meet with the ISS director mid-semester to touch base about any concerns.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget _____

Date Rec'd 4/15/14 Acct. No. 8041

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 200.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Lunch for mentor program training – sandwiches, beverages, snacks for 10 to 15 mentors. Lunch will be provided by Freudian Sip.	\$200
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 200

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Pierce College Welcome Day

Requestor Marco J. De La Garza Telephone 818-710-2955

Event Date: August 2014 Event Time: 9:00 a.m. – 2:00 p.m. Event Location: Student Community Center, Bookstore, the Mall, and the Pierce campus, for tours

How long has the event/project existed: 10 years Students Served Approximately 2,500
Pierce College students

Funds Required (complete attached detail) \$\$ 3,750.00 Admin./Dean. Review Marco De La Garza

Strategic Goal Alignment (select from drop down menu): B.7 Continue to meet FTES base/grow FTES to 2006 levels

Narrative Justification for funding:

Welcome day helps promote and familiarize both current as well as first time Pierce College students and their families regarding the campus and the many programs and student services available to them by offering campus tours and an informational fair. Prior to the beginning of the Fall 2014 Semester, during the summer session, Pierce College students are invited to the event where they will have the opportunity to meet with various student services and academic departments before the beginning of the new school year. We highlight student services and academic affairs offices with a fair style set up inside of the Student Community Center. We plan to expand our program to increase the number of student services departments, Academic departments, and have a stronger presence of the ASO office.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New _____ Renewal X

Date: 5/16/14

Prior Year Budget 1000.00

Vote: 4 Yes 0 No 0 Abst.

Date Rec'd 4/22/14 Acct. No. 8052 Amount: 750.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Funds to purchase water for event participants	\$1000.00
	Funds to purchase snacks for event participants	\$750.00
	Funds for rental fees of tents, tables and chairs for event	\$2,000.00
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name CHILD DEVELOPMENT CENTER

Requestor Phyllis Schneider Telephone 818 719-6494

Event Date: _____ Event Time: _____ Event Location: _____

How long has the event/project existed: _____ Students Served 100

Funds Required (complete attached detail) \$1000 Admin./Dean. Review *DR* 4/17/14

Strategic Goal Alignment (select from drop down menu): D.5 Provide learning centered environment to promote active learning

Narrative Justification for funding:

The Child Development Center provides care and early childhood education for the children of Pierce College students. The education component of the program requires the consumption of supplies and materials such as paper, paint, glue as well as the replacement of toys such as puzzles, books and sorting games. These items aid in the development of early literacy, math and language. The CDC is grateful for the past generous contributions of the ASO to the CDC.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 1,000.00

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Ongoing operation of the Child Development Center. Funds will be used to purchase consumable and non-consumable materials to be used in the classrooms with preschool children.	\$ 1000.
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$ 1000.

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name University Day/Transfer Day

Requestor Sunday Salter Telephone 818-710-2277

Event Date: Oct. 30, 2014 Event Time: 10am-1pm Event Location: Campus Mall

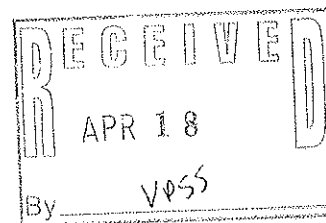
How long has the event/project existed: 23 Years Students Served 1,000-1,500

Funds Required (complete attached detail) \$900.00 Admin./Dean. Review *[Signature]*

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

Narrative Justification for funding:

This event provides students the opportunity to acquire meaningful transfer information and to establish personal contacts with more than 50 college and university representatives. Workshops as well as a college fair enable students access to campuses outside their current scope- it opens the door to a multitude of new possibilities.



BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 900,00

Date Rec'd 4/18/14 Acct. No. 8063

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 900.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Food for college representatives – Subway Lunch	\$650.00
2	Name badges	\$40.00
3	Signs and flyers	\$120.00
4	Support materials: paper, folders, tape, cups, plates, napkins	\$90.00
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$900.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Transfer Student Celebration

Requestor Sunday Salter Telephone 818-710-2277

Event Date: May 2015 Event Time: 11am-1pm Event Location: Campus Mall

How long has the event/project existed: 1 Students Served 4-500

Funds Required (complete attached detail) \$500.00 Admin./Dean. Review 

Strategic Goal Alignment (select from drop down menu): A.3 Increase the long-term persistence rate of students

Narrative Justification for funding:

This event will be held at the same time as UCLA/CSUN Day. Students who have been accepted to transfer on to a four-year institution will be honored at this event with a slice of pizza and a congratulatory word from the transfer director. This event gives our transferring students a sense of accomplishment and pride while showing our continuing students who are in attendance at the UCLA/CSUN Day event that transfer IS a possibility and a reality for Pierce Students.

Our students work so very hard – this is the only opportunity for us to honor them. The further importance of hosting the event during the UCLA/CSUN Day event is to encourage connection between our UCLA and CSUN bound students with their future campus advisors who are present at the event. UCLA and CSUN continue to be our top transfer institutions.

Costco Pizza

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget

Date Rec'd 4/22/14 Acct. No. 8067

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 400.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Pizza	\$500.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$500.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name UCLA/CSUN Day

Requestor Sunday Salter Telephone 710-2277

Event Date: Early May 2015 Event Time: 10am-1pm Event Location: Campus Mall

How long has the event/project existed: 9 years Students Served Thousands

Funds Required (complete attached detail) \$400.00 Admin./Dean. Review 

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

Narrative Justification for funding:

UCLA/CSUN Day provides our students with the opportunity to meet university representatives from specific departments from UCLA and CSUN in a college fair setting. Students can discuss admission processes, major and transfer related goals/issues with these representatives as well as the campus life and financial aid support they can expect after transfer. UCLA and CSUN continue to be our top transfer institutions, this event allows student direct access to departments on their prospective campuses.

These funds provide lunch (subway) to the staff and faculty of UCLA and CSUN who participate in the event.

The Spring 2011 cost was 367.00. We are requesting \$400.00 to cover potential increased participation/costs.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 400.00

Date Rec'd 4/18/14 Acct. No. 8068

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 4 Yes 0 No 0 Abst.

Amount: 400.00

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Food for college presenters- Subway lunch	\$400.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$400.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

ITEMS NOT FUNDED

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name AMATYC Student Math League Competition

1. Requestor Roya Furmuly/Sheri Lehavi Telephone 818-610-6553

Event Date: March and Nov Event Time: TBA Event Location: TBA

How long has the event/project existed: 20+ years Students Served Math and Science

Funds Required (complete attached detail) \$350 Admin./Dean. Review for Luis Trevino
for DMU

Strategic Goal Alignment (select from drop down menu): A.4 Ensure equitable access to education

Narrative Justification for funding:

This annual contest draws thousands of students each year from approximately 150 two-year colleges across the nation. It has offered students the opportunity for academic distinction outside the classroom.

In recent years Pierce has typically finished among the top 10-20% of schools participating and several of our students placed in the top 5% of competitors nationally. Usually our top student is among the top 1% of the field.

Since there are few awards offered at the national level we have tried to recognize our top competitors with modest monetary awards. We appreciate the generous support we have received from ASO in recent years, making possible such awards as well as covering our annual entry fees and paying other administrative expenses(such as reprographic costs). We hope that ASO finds our participation in this competition to be worthy of continued support.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget 350.00

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 0 Yes 4 No 0 Abst.

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Entry fee	\$35
2	Awards	\$300
3	Administrative	\$15
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$350

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name ASO/Bookstore Collaboration-National Student Day appreciation/Celebration

Requestor Candy Van Telephone 818-710-2854

Event Date: 2014-2015 Event Time: 10am -6pm Event Location: Bkstore/GreatHall

How long has the event/project existed: new/the first year Students Served All campus
community

Funds Required (complete attached detail) \$3000.00 Admin./Dean. Review Larry Kraus/B.Rosky

Strategic Goal Alignment (select from drop down menu): D.7 Increase student participation in ASO activities
And enhance opportunities for student involvement in co-curricular and extra-

Narrative Justification for funding:

National Student Day is a day dedicated to celebrating and promoting social responsibility by college students all across North America, we would like there to be a guest speaker, book signing, prizes (various prizes), various vendor booths to promotion some activities, food/drinks, and we will give away a prizes during a contest. The contest consists of students who will submit stories of their volunteer work to their community and the three most popular stories (based on a vote) will receive prizes. Pierce Bookstore would like to celebrate and recognize this day for student appreciation.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 0 Yes 4 No 0 Abst.

Date Rec'd 4/22/14 Acct. No. _____

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Advertising, Food & drinks, Prizes	\$1000.00
	Author book signing, Speaker, Scholarships	\$2000.00
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$3000.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Fitness Center Updates

Requestor Matt Hank

Telephone 818-710-2297

Event Date: June 1, 2014 Event Time: 12pm Event Location: Fitness Center SGYM 5405

How long has the event/project existed: 3 hours Students Served 500+

Funds Required (complete attached detail) \$1877.00 Admin./Dean. Review *g an m-v*

Strategic Goal Alignment (select from drop down menu): B.3 Improve campus-wide health, safety, and security *4/21/14*

Narrative Justification for funding:

The proposed request is to update and fix many of the worn down and broken pieces of equipment in the fitness center. Kinesiology, Athletics, and Community Service all utilize this facility on a daily basis. During the course of a week well over 500 students will step foot into the fitness center. Additionally, the facility is available for faculty and staff during assigned hours of the day. The current issues we are having are wear and tear of the upholstery and broken or worn down cables for some of the machines. If we do not replace the cables for the machines it is a potential safety hazard for the fitness center. The cables will not run smoothly on the track and can break causing an injury to that individual using it. As for the upholstery, if it is not replaced there will begin to be wear and tear on the actual pads which will be expensive in the long run. It is much more affordable and efficient to change upholstery as compared to replacing an entire pad or piece of equipment. Currently some of the upholstery is torn and could potentially cause a scratch or cut to an individual using the piece of equipment. All these requests are based on the safety of the students, faculty/staff, and community members who utilize the fitness center.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New X Renewal _____

Date: 5/16/14

Prior Year Budget _____

Vote: 0 Yes 4 No 0 Abst.

Date Rec'd 4/21/14 Acct. No. _____

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
Cables for Life Fitness machines X4	\$163 per cable – These cables will replace the broken and worn out ones that are currently being used.	\$652
Upholstery for Life Fitness machines X10	\$60 per pad – Total pads that need to be replaced	\$600
Labor X5 hours	\$125 per hour – The total time it will take to install the new cables and replace the upholstery pads	\$625
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$1877.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name High School Counselor Day

Requestor Marco J. De La Garza Telephone 818-710-2955

Event Date: Spring 2015 Event Time: 8:00 a.m. – 12:00 p.m. Event Location: CFS/Great Hall

How long has the event/project existed: 17 years Students Served The event invites
counselors from our main feeder high schools and through their participation, helps promote the Pierce
College campus to increase student enrollment and potential ASO student participation

Funds Required (complete attached detail) \$\$ 2000 Admin./Dean. Review Marco. De La Garza

Strategic Goal Alignment (select from drop down menu): B.7 Continue to meet FTES base/grow FTES to 2006 levels

Narrative Justification for funding:

Each year Pierce College invites high school counselors from local high schools to the campus to learn about all new programs and services that are offered by the college. The event provides the college an opportunity to directly promote and describe the different student services and academic programs offered to prospective students. Counselor participation has increased over the last several years, allowing the campus to strengthen its current relationships and to build new ones with surrounding high schools, especially resulting from the reduction of services during past years. During the event, ASO has been given the opportunity to present to the counselors in attendance, which has greatly increased the awareness of what ASO has to offer to prospective students. Our goal continues to be to expand this event and be able to extend an invitation to more counselors this upcoming year.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New Renewal

Date: 5/16/14

Prior Year Budget

Vote: 0 Yes 4 No 0 Abst.

Date Rec'd 4/22/14 Acct. No. 8053 Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Funds to purchase food and beverages for breakfast and lunch service	\$1000.00
	Funds for printing and supplies needed for informational packets provided to counselors. Funds to be used to pay for items such as printing, copies, and the purchase of folders, and pens	\$500.00
	Funds to purchase Pierce College promotional giveaways	\$500.00
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name High School College Counselor Fall Advisory Forum / Pierce Advisory Committee (PAC)
Fall Forum

Requestor Marco J. De La Garza Telephone 818-710-2955

Event Date: August/September 2014 Event Time: 10:00 a.m. – 1:00 p.m. Event Location:
International Student Conf room.

How long has the event/project existed: 10 years Students Served This event assists the outreach and recruitment office set recruitment goals for the 2014-2015 academic year outreach cycle. On average, outreach comes in contact with approximately 18,000 students per academic year, and the feedback received during the event helps us improve upon the services offered to students to help recruit them to the Pierce College Campus and potentially increase ASO participation.
Pierce College students

Funds Required (complete attached detail) \$ 750.00 Admin./Dean. Review Marco De La Garza

Strategic Goal Alignment (select from drop down menu): B.7 Continue to meet FTES base/grow FTES to 2006 levels

Narrative Justification for funding:

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New X Renewal _____

Date: 5/16/14

Prior Year Budget _____

Vote: 0 Yes 4 No 0 Abst.

Date Rec'd 4/22/14 Acct. No. _____

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Funds will be utilized to provide breakfast and/or lunch and beverages for the attendees Funds will be used to purchase supplies and promotional Pierce College giveaways and to purchase decorations for the event	\$ 750.00
		\$
		\$
		\$
		\$
		\$

TOTAL ASO REQUEST	\$ 750.00
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NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name: **KENNEDY CENTER AMERICAN COLLEGE THEATER FESTIVAL**

Requestor: **Valorie Grear, Professor of Theater Arts, Director** Telephone: **818-710-4379 office /
818-731-8401 cell**

Event Date: **Onsite adjudication of our production of *LIFE IS A DREAM* at Pierce College (Oct. 24-Nov. 2) &
Region VIII Festival 47 performance and participation (Mid February, 2015)**

Event Time: **Onsite adjudication – specific time to be determined.
Region VIII Festival 47 Events: 4 Full days (Mid February, 2015)**

Event Location: **Onsite adjudication – PAB Pierce College & KC/ACTF Region VIII Festival 47 – Dixie
State University, St. George Utah**

How long has the event/project existed: **KC/ACTF was established in 1969.**

Students Served: **The onsite adjudication process is an in depth and extremely informative response and
discussion of the play, both performance and design elements, which is open to the entire department and
guests. Travel to the Regional Festival would involve approximately twenty students accompanied by
faculty and staff.**

Funds Required (complete attached detail) \$7,730.00

Admin./Dean. Review *[Signature]* 4/21/14

Strategic Goal Alignment (select from drop down menu): *Choose an item.*

Narrative Justification for funding:

- 1.2 Increase the percent of new students who persist to the end of their first year and complete 20 units.
- 2.2 Develop strategies for recruiting, advising, and counseling CTE students that emphasize the required courses and skills needed for students to attain degrees, certificates, and jobs.
- 2.3 Provide an enhanced learning environment for students that give them experience with equipment and technology that meet current industry standards.
- 2.3 Provide an enhanced learning environment for students that give them experience with equipment and technology that meet current industry standards.

The Kennedy Center American College Theater Festival's ultimate goal is to encourage, recognize and celebrate the finest and most diverse work produced in college and university theater programs nationwide; and to prepare and offer assistance to those students who seek a pathway into the professional world of the working theater artist.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget: Not Applicable (**Theater has not submitted an ASO request in many years.**)

Date Rec'd 4/21/14 Acct. No. _____

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 0 Yes 4 No 0 Abst.

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1. Entry Fee	This is the basic cost of entering a production and provides for two respondents to visit our campus, view the play and offer a response in all areas including directing, acting, design, and technical elements.	\$300.00
2. Onsite Festival Registration	Registration Fees for students, faculty and staff who will attend the Region VIII Festival at Dixie State University in St. George Utah. Approximately 20 @95.00 each. This fee pays for all the events, workshops, and performances.	\$1,900.00
3. Transport for the Set	Transportation for Set relocation - Enterprise Rental 16' Cabover Truck \$700.00 Fuel \$450 (920 miles)	\$1,150.00
4. Travel Expenses	Individual Travel Expenses for Students, Faculty & Staff 7-seat Minivan (Enterprise Rental) \$380 Minivan Fuel \$200 (920 miles) Additional fuel for faculty/student cars \$600 (920 miles)	\$1,180.00

5. Hotels	Hotel Accommodations for approximately 20 5 Rooms at Quad rate \$160.00 = 800.00 for 4 DAYS = 3200.00	\$3,200.00
TOTAL ASO REQUEST		\$7,730.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

Dear ASO Members,

The Pierce College Theater Department is requesting financial assistance from ASO to enable the cast and crew of our fall 2014 production of Pedro Calderon's *"Life is a Dream"* to attend the Kennedy Center / American College Theater Festival (Regional Festival VIII) at Dixie State University, St. George, Utah in February 2015. KC/ACTF is a nationwide organization celebrating the highest achievements in college and university theater across the country. Through state, regional, and national festivals, KCACTF participants celebrate the creative process; see one another's work, and share experiences and insights within the community of theater artists. The KCACTF honors excellence of overall productions and offers student artists individual recognition through awards and scholarships in playwriting, acting, criticism, directing, and design.

Our Theater Department is proud of our long-standing participation and achievements through this national organization. In the past, we have competed within our five state region, which includes California, Nevada, Arizona, Utah and Hawaii, and twice received the highest honor of being selected as one of eight productions chosen to perform at the festival site. Other Pierce productions have been honored with the opportunity to present "invitational scenes" and individual students have received awards and recognition for design, acting, and playwriting. In addition to performances and competitions, festival activities include numerous workshops, seminars, guest speakers, and interviews for employment in professional theaters. KC/ACTF is a highlight of any theater student's education and experience, and one of the most useful career building opportunities we can provide our theater students. Participation in an event of this stature and reputation is not only a wonderful experience for the students involved, it inspires and attracts new students to our department, and builds a reputation of excellence for the Theater Department and for Pierce College.

Many Thanks for your support.

Sincerely,

Valorie Grear, M.F.A, Professor of Theater Arts

818.710.4379 / GrearVL@piercecollege.edu

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Makerspace

Requestor Paula Paggi Telephone 818.710.2843

Event Date: 2014-2015 Event Time: April 2014 Event Location: Library

How long has the event/project existed: 1st year Students Served ALL

Funds Required (complete attached detail) \$ 15,000 Admin./Dean. Review *EJP*

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

It also addresses: A3, D1, D5, D6, D8

Narrative Justification for funding:

The Library Makerspace Project seeks to incubate an open-access space at Pierce College for hands-on, do-it-yourself projects, creativity, learning and sharing in a non-judgmental, collaborative and supportive environment. Makerspaces are somewhat like artist's studios, science, engineering, or electronics labs, technology hackerspaces, machine shops, and intellectual salons where like-minded and curious people come together to solve problems, exchange ideas, and build community through creating and making things. Makerspaces are characterized by generosity, showing and telling.

Innovative schools, colleges, universities, and libraries throughout the country are incorporating *makerspaces* as a means of encouraging self-directed creativity and innovation skills.

"Making" at Pierce has tremendous potential to enhance learning for basic skills students, enrich career and technical training programs, attract and retain qualified instructors, and brand Pierce as a "cutting edge" institution.

The first phase of the project would launch during National Library Week, April 13--17th. "Teaser" maker workshops would run Monday through Thursday at the Library. The "Maker Fridays" series would launch on Friday, April 17th, and continue on every Friday through May. If this works well, a second phase of the project would produce a community maker event late in the summer or early fall.

This project is enthusiastically supported and will include participation from faculty in several disciplines including engineering and architecture. I am still working to connect with biology, math, digital media, physics, language arts, and the humanities. Maker workshops will be directed by Pierce faculty, staff or community experts and will be open to all Pierce students, faculty, and staff.

Basing the project in the Library leverages its unique position on campus as an interdisciplinary, resource-rich, supportive, and non-judgmental learning environment.

Makerspaces have been defined as "Collaborative learning environments where people come together to share materials and learn new skills...Makerspaces are not necessarily born out of a specific set of materials or spaces, but rather a mindset of community partnership, collaboration, and creation." The Library Makerspace seeks to create a space on campus for open access, hands-on, do-it-yourself, creativity and sharing.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New X Renewal _____

Date: 5/15/14

Prior Year Budget _____

Vote: 0 Yes 4 No 0 Abst.

Date Rec'd 4/22/14 Acct. No. _____

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1	Personnel: student assistants, faculty/staff stipends, honorariums	\$2,000
2	Project Kits: Such as, Arduino kits, MakeyMakey kits, Sparkfun inventor kits, Drawdo kits, Electronics tool kits	\$1,500
3	Hardware: Laptop computer and portable projector	\$4,500
4	Equipment: Maker Bot 3-D printer or laser cutter (\$3,000), and Portable Magnetic room divider display boards and letter (2) (\$2,000).	\$5,000
5	Supplies: such as, among other things, supplies for 3-D printer, nuts and bolts, screwdrivers, cutting boards, wire, etc.	\$850
6	Tool lending library: Hammers, socket wrenches, soldering irons, clamps, etc.	\$800
7	Other:	\$350
		\$
TOTAL ASO REQUEST		\$15,000

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Media Arts Department Guest Lecturers Series

Requestor Jill Connelly (Chair, Media Arts Dept.) Telephone ext 4235

Event Date: To be assigned Event Time: To be assigned Event Location: Great Hall

How long has the event/project existed: 6 years Students Served Entire student population

Funds Required (complete attached detail) \$ 2,000.00 Admin./Dean Review J aw m-v

(See Below in Narrative) Strategic Goal Alignment (select from drop down menu): Choose an item. 4/21/14

Narrative Justification for funding:

Strategic Goal Alignment: C3 and D8

Given our location in the heart of the Media Business, more and more students are expressing an interest in pursuing some form of work in this business. In order to help students achieve this goal, our department is expanding both our curriculum and our technology.

One of the most dynamic ways for students to understand the needs of the media they are seeking to enter (ie: cinema, broadcasting, photography, etc.) is to be able to hear from and interact with practicing professionals in these fields. In order to assist students in this need, the Media Arts Department is features a Guest Lecturers Program.

These lecturers will be professionals in the fields of: Journalists, Broadcasters, Filmmakers, Multimedia Video journalists, Writers, Animators, etc.

The series also affords us the opportunity to develop partnerships with the businesses and industries the speakers represent such as internships, etc. to benefit the students, program and the college in general.

This lecture series is open to all Pierce College students, faculty, staff and the public at no charge.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 2,000.00

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 0 Yes 4 No 0 Abst.

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	Cost for paying for Guest Lecturers (Professionals in their field) to give open lectures for Pierce College students, faculty, staff and the public at Large. The amount will cover speakers stipends and food expenses for small receptions for each event.	\$ 2,000.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 2,000.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Media Arts Department Student Orientation

Requestor Jill Connelly, Chair Media Arts Telephone ext 4235

September, 2014 – Day

Event Date: To be Assigned Event Time: To be assigned Event Location: Great Hall

How long has the event/project existed: This will be 1st year Students Served 150

Funds Required (complete attached detail) \$ 250.00 Admin./Dean. Review *[Signature]*

(See below in Narrative) Strategic Goal Alignment (select from drop down menu): Choose an item.

Narrative Justification for funding:

A1 and A3

This is the first year of a new event for the Media Arts Department. It is a meeting to be scheduled some time in September at the start of the new school year. The meeting is for Media Arts Department students to explain to them their options, pathways and requirements in terms of degrees, certificates and transferring to 4-year colleges as they apply to the Media Arts Department and to answer any questions students might have.

The purpose is to demystify the Media Arts program and inform students as to how the classes within the program apply to students acquiring degrees, etc. and achieving their major goals in order to increase student completion of these requirements and increase the long-term persistence rate of students who are taking classes in the Media Arts Department.

BUDGET REQUEST (Business Office Use)

New X Renewal _____

Prior Year Budget _____

Date Rec'd 4/22/14 Acct. No. _____

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 0 Yes 4 No 0 Abst.

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	For refreshments for students attending meeting at \$1.66 per head	\$ 249.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 249.00

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Paper Towels For Students in the Chemistry Labs
Requestor Brian Gould / Isadore Goodman Telephone 918-710-2922 / 918-719-6464
Event Date: All school year Event Time: _____ Event Location: CFS 9201, 9202, 9202, 9202
How long has the event/project existed: over 10 years Students Served about 3500
Funds Required (complete attached detail) \$ 946.56 Admin./Dean. Review DM
Strategic Goal Alignment (select from drop down menu): B.3 Improve campus-wide health, safety, and security
Narrative Justification for funding: B.3 Improve campus-wide safety, health, and security

Students in the chemistry department directly use very large quantities of paper towels in our four chemistry labs; we use at least 26 cases per year. Paper towels are absolutely necessary for the functioning of our four labs, serving about sixty lab sections per year. Each lab section typically has 31 students, totaling roughly 3500 Pierce students. Our students use paper towels on a daily basis.

Purchasing these paper towels cuts into our chemical purchasing budget, which has already been cut this year (again), due to the community college budget situation, of course,

As many funds as you can approve for us will be a great help! Thank you for your consideration of this request.

BUDGET REQUEST (Business Office Use)

New _____ Renewal X

Prior Year Budget 1,000.00

Date Rec'd 4/21/14 Acct. No. 8019

FINANCE COMMITTEE ACTION

Date: 5/16/14

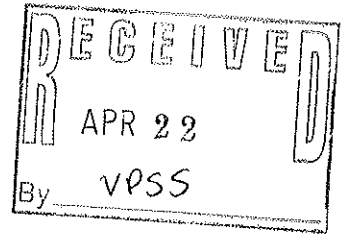
Vote: 0 Yes 4 No 0 Abst.

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
CL22106	Paper Towels: EcoSoft white Roll Towel, Controlled use, 800', 6 rolls per case. These are regular paper towels that	\$ 40.86 per case 22 Cases requested
	fit into the paper towel dispensers in restrooms throughout the campus	\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 986.56 inclnd tax

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST - NON CLUB



Return to Business Office
By April 22, 2014


Data Summary

Project Name Pierce College Commencement Activities

Requestor D. Follosco Telephone (818) 710-2944

Event Date: June 2015 Event Time: 6:00 pm Event Location: Rocky Young Park

How long has the event/project existed: Since 1950 Students Served: All students

Funds Required (complete attached detail) \$14715 Admin./Dean. Review 

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

Narrative Justification for funding:

The ASO has supported the annual commencement activities for over 29 years. Funds are used to purchase, diploma covers, rental equipment (stage, chairs, etc.) and food for the reception directly after the ceremony.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 0 Yes 3 No 1 Abst.

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Equipment rental	\$10400
	Diploma Covers and paper for insert	\$3300
	Food	\$675
	T-shirts for ushers, cap and gown rentals for presenters.	\$340
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$14715

NOTE: All approved requests involving fund raising and/or using campus facilities must complete appropriate forms and obtain required approval prior to the date of the event.

New ___ Renewal

Date: 5/16/14

Prior Year Budget -0-

Vote: 0 Yes 4 No 0 Abst.

Date Rec'd 4/22/14 Acct. No. _____

Amount: \$5,000

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
1.	Bus Stop Signs (proved effective last year) + Bus Wraps	\$ 5000. per month
2. or,	Radio Spots, were used last year. 870AM , 20 spots.	\$ 4,500.
3. and:	Newspaper ads. Los Angeles Times, once a week for the four weeks preceding Astron Expo	\$ 1,600.
		\$
		\$
		\$
		\$
		\$
TOTAL ASO REQUEST		\$ 4,000.

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Statway Tutor

Requestor Bob Martinez *Bob Martinez* Telephone (818) 719-6468

Event Date: two whole semesters Event Time: N.A. Event Location: classroom and CAS

How long has the event/project existed: 4 years Students Served 1680 (21 Statway classes)

Funds Required (complete attached detail) \$ 2000.00 Admin./Dean. Review *for Dean Hernandez*

Strategic Goal Alignment (select from drop down menu): A.1 Increase student completion

Narrative Justification for funding:

We need Statistics tutors for Statway (the alternate math pathway for liberal arts and social science students). This will facilitate the completion of the math requirement for students.

BUDGET REQUEST (Business Office Use)

New Renewal

Prior Year Budget _____

Date Rec'd 4/22/14 Acct. No. _____

FINANCE COMMITTEE ACTION

Date: 5/16/14

Vote: 0 Yes 4 No 0 Abst.

Amount: _____

LOS ANGELES PIERCE COLLEGE
ASSOCIATED STUDENTS ORGANIZATION
2014-2015 BUDGET REQUEST – NON CLUB

Return to Business Office
By April 22, 2014

Data Summary

Project Name Vice President of Student Services Discretion Funds

Requestor Dr. Earic Peters Telephone ext. 6418

Event Date: F'14 & Sp '15 Event Time: TBD Event Location: SSB third floor

How long has the event/project existed: new program Students Served: Entire student body

Funds Required (complete attached detail) \$ 4500.00 Admin./Dean. Review

Strategic Goal Alignment (select from drop down menu): D.8 Enhance opportunities for student involvement in cocurricular and extracurricular activities to enrich campus life

Narrative Justification for funding:

Office of the Vice President of Student Services ensures that the student services programs provide support and opportunities for students to develop and complete their educational goals. In this effort, the Office of the Vice President of Student Services seeks to develop the following programs and services:

Vice President of Student Life & Services Advisory Board- The advisory board serves to provide feedback to VP of Student Services on issues impacting student's life. Monthly meetings throughout the academic year encourage discussion on new initiatives and emergent issues.

Meet your administration day- Program is designed to promote interaction of administration and students.

Training and committee meetings- Support to increase more involvement in committees.

BUDGET REQUEST (Business Office Use)

FINANCE COMMITTEE ACTION

New Renewal

Date: 5/16/14

Prior Year Budget _____

Vote: 0 Yes 3 No 1 Abst.

Date Rec'd 4/22/14 Acct. No. _____

Amount: _____

Item No	Detailed Event Description with Breakdown of How Money will be spent and a projected Budget Cost	Estimated Cost
	Vice President of Student Life & Services Advisory Board	\$ 2500
	Meet your administration day-	\$ 1000
	Training and committee meetings	\$ 1000
		\$
		\$
		\$
		\$
		\$
	TOTAL ASO REQUEST	\$