

# ACTIVATE CLUB ACCOUNT



All chartered clubs that collect or use funds must do so through the Pierce College Business Office. Off-campus accounts are not allowed.

The Club Advisor is solely responsible for supervising and managing club funds.

To open or reactivate a club account with the Business Office, please complete this form and return to Delia Porras ([porrasdl@piercecollege.edu](mailto:porrasdl@piercecollege.edu)).

For policies regarding fundraisers and using funds, please consult the Club Handbook.

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Club Name

President's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Club Advisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_